City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Finance
To: City Council
From: City Manager & Staff
Council Meeting Date: September 2, 2025
Re: Authorizing the Second Amendment to the Payment Processing Contract with PayIt LLC for Credit Card Processing

Executive Summary

A resolution authorizing the City Manager to sign a contract amendment with PayIt LLC for payment processor services.

Discussion

This is an amendment to the City's current contract with PayIt to add non-integrated web payment services for miscellaneous City receivables to PayCoMo. There will be a $0 net increase to the current contract.

The City of Columbia Finance Department implemented the PayIt Enterprise Platform for web payments in July of 2023. PayIt is a "software as a service" provider of digital government services and payments. PayIt simplifies doing business with government agencies by consolidating City services and payments into one connected experience for citizens.

City of Columbia Finance plans to implement PayIt for online payment processing for most of the City's services. The implementation started with replacing the payment processor for utility billing; and has been expanded to include home energy loan, retiree insurance billing and parking citations. Work is underway under a different contract with PayIt for permits and license payments.

Fiscal Impact

Short-Term Impact: No additional cost
Long-Term Impact: N/A

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:
Primary Impact: Operational Excellence, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable
Comprehensive Plan Impacts:
Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
5/6/2024	R95-24 Authorizing an amendment to the master service agreement with PayIt, LLC for implementation of payments for City-related parking ticket, permit, and license fees associated with credit card, e-check, and/or ACH transactions. R95-24
6/21/2022	R92-22 Authorizing a master service agreement with PayIt, LLC for implementation of the Software as a Service (SaaS) PayIt Enterprise Platform associated with credit card, e-check, and/or ACH transactions for City services. R92-22

Suggested Council Action

It is the recommendation of City Staff that council approves the resolution.