



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: December 17, 2018

Re: Authorizing an Agreement to Perform a Baseline Review of the Parking Utility

Executive Summary

Authorize the City Manager to execute a professional engineering services agreement with Walker Consultants to perform a baseline review of the Parking Utility to identify and organize opportunities for improvement that address current stakeholder concerns.

Discussion

As the City continues to experience population and economic growth, there is an increased need for the Parking Utility to proactively identify and implement system enhancements that maximize use of the parking infrastructure by residents, visitors, and employees. Community stakeholders and City staff have expressed concerns and recommendations regarding improvements that warrant further review. In response, the City and the Parking Advisory Commission (PAC) have requested that Walker Consultants perform a baseline review of the current Parking Utility to identify and organize opportunities for improvement that address stakeholder concerns.

Walker Consultants met with staff and the Parking Advisory Commission (PAC) on October 3, 2018 to outline their qualifications and scope of services. At that time, the PAC also requested a baseline parking utility review and staff concurred that this was needed. Per the direction of Council at the October 15, 2018 City Council meeting, staff also requested a separate RPPO Plan proposal from Walker. On November 12, 2018, the PAC reviewed both the Baseline and the RPPO proposal and requested that both proposals be completed concurrently, as they are related, most specifically through funding streams.

Walker is prepared to begin work on the baseline review immediately upon receiving authorization to proceed by the City, and the project timeline will mirror the six (6) month timeline of the RPPO plan proposal. Walker will perform the services outlined on a time and materials basis, at the rates listed within the Standard Billing Rates attached to the agreement, for a not to exceed amount of \$50,000. The proposed fee limit reflects a budget of \$8,000 for stakeholder engagement and \$42,000 for the Parking Utility operating and market review.

Fiscal Impact

Short-Term Impact: \$50,000 for initial project completion to be paid from the Parking Utility.
Long-Term Impact: The Parking Utility Baseline Review will identify opportunities for long-term cost savings, but it may also identify a needed increase in parking infrastructure, the costs of which have not yet been estimated.



Strategic & Comprehensive Plan Impacts

[Strategic Plan Impacts:](#)

Primary Impact: Infrastructure, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

[Comprehensive Plan Impacts:](#)

Primary Impact: Land Use & Growth Management, Secondary Impact: Infrastructure, Tertiary Impact: Mobility, Connectivity, and Accessibility

Legislative History

Date	Action
11/12/2018	The PAC reviewed and approved both the RPPO and the Baseline Review Proposal, requesting that both be performed concurrently.
11/05/2018	REP95-18-Timeline related to establishment of RPPO program provided to Council.
10/03/2018	Walker consultants presented to the PAC. The City entered into a 5 year agreement with Walker on an as needed basis for Parking Utility consultant services.
12/18/2017	B366-17- Amending Chapter 2 of the City Code to establish a parking advisory commission
09/18/2017	With the adoption of the FY2018 annual budget, Council authorized an increase to parking permit fees to fund the establishment of an RPPO program.
09/06/2017	Council requested creation of parking commission.
07/07/2017	Final PTMTF recommendations presented at Pre-Council meeting
02/06/2017	REP6-17-Parking and Traffic Management Task Force final report and recommendations.
06/06/2016	R76-17-Establishing the Parking and Traffic Management Task Force (PTMTF).



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Suggested Council Action

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