



Department Source: Community Development

To: City Council

From: City Manager & Staff

Council Meeting Date: 10/16/2017

Re: Streamlining trade license requirements.

Executive Summary

As the Community Development Department shifts to the EnerGov platform for permitting, licensing, and land management, staff has reviewed trade license requirements and fees. Staff recommends several minor changes to the trade ordinances to streamline processes, standardize requirements, and to replace language inadvertently left out of the building and electrical fee schedule during the last code adoption process.

Discussion

Council Bill B 224-16 dissolved the Board of Electrical Examiners, Board of Plumbing Examiners, and Board of Mechanical Examiners, and replaced them with an administrative function under the Director of Community Development. As processes are being evaluated during the shift to the EnerGov software, city staff recommends some additional minor changes to the trade ordinances:

1. Consistent renewal fees for all trades.
2. Consistent reciprocal license standards for all trades.
3. Consistent expiration and revocation standards for all trades.
4. Clarify license/supervision requirements to allow an individual, firm, partnership or corporation to engage in the business of installing, repairing, or altering mechanical, plumbing, or electrical systems.
5. Replace two sentences related to fees that were added to Chapter 6 on September 8, 2015, Ordinance 022571, but inadvertently left out of Ordinances 022824 and 022825 adopting the 2015 International Building Code and the 2014 National Electrical Code respectively:
 - A. Section 6-17 109.2--Fire systems trade permits shall be based upon the valuation as reported on the application.
 - B. Section 6-32 404.2---For each sub-panel.....\$25.00
6. Correct grammar.

The proposed standardization and streamlining changes were discussed with and approved by the Building Construction Codes Commission (BCCC) at the regularly scheduled April 24, 2017 meeting. The Commission asked that staff bring back the proposed ordinance language for change number 4 regarding business license requirements. This proposed ordinance language was drafted by the Law Department and was presented at the August 28, 2017 BCCC meeting where there was no concern or opposition expressed by members.



City of Columbia

701 East Broadway, Columbia, Missouri 65201

All other changes are clerical. The proposed changes to the building and trade ordinances are attached with both strike out material (recommended to remove) and additions in red.

Fiscal Impact

Short-Term Impact: NA

Long-Term Impact: NA

Strategic & Comprehensive Plan Impacts

[Strategic Plan Impacts:](#)

Primary Impact: N/A, Secondary Impact: N/A, Tertiary Impact: N/A

[Comprehensive Plan Impacts:](#)

Primary Impact: N/A, Secondary Impact: N/A, Tertiary Impact: N/A

Legislative History

Date	Action
09/08/2015	City Council voted unanimously to amend the city code as it relates to trade permit fees.

Suggested Council Action

Passage of the ordinance is recommended.