

**AMENDMENT TO THE FY2022 ANNUAL BUDGET - INTRADEPARTMENTAL TRANSFER OF FUNDS REQUESTS FOR FY22 - PERIOD ENDING 08/19/22**

**NON-CAPITAL**

<b>DEPARTMENT.</b>	<b>TRANSFER FROM</b>	<b>TRANSFER TO</b>		
<b>ITEM #</b>	<b>ACCOUNT</b>	<b>ACCOUNT</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
<b>City Manager's Office/Administration</b>				
1	11000510 - 504592	11000510 - 501210	\$1,300.00	A transfer of funds is requested to accommodate increased costs for office supplies.
	Equipment Rentals	Office Supplies		
2	11000510 - 500101	11000510 - 502010	\$6,500.00	A transfer of funds is requested as we need \$3,500 to the food and drink budget to cover the increase in expenditures due to an increase in Pre-Council meals, food inflation, Department Director recruitment meals and employee engagement events. We also need \$6,500 to the travel training budget. The ICMA annual conference for 2021 & 2022 both occurred in FY22 resulting from the unforeseen expenditure.
	Personnel	Travel Training		
3	11000510 - 500101	11000510 - 501392	\$3,500.00	A transfer of funds is requested as we need \$3,500 to the food and drink budget to cover the increase in expenditures due to an increase in Pre-Council meals, food inflation, Department Director recruitment meals and employee engagement events. We also need \$6,500 to the travel training budget. The ICMA annual conference for 2021 & 2022 both occurred in FY22 resulting from the unforeseen expenditure.
	Personnel	Food & Drink		
4	11000510 - 500101	11004540 - 504990	\$25,000.00	A transfer of funds is requested to cover AAAA Change contract. Funding is paid out of CMO, but is administered through PHHS Human Services. Personnel costs are from the DEI Coordinator position, which was funded in FY22, but will not be filled until FY23
	Permanent Positions	Contractual Services		
5	11000510 - 504592	11000510 - 501210	\$500.00	A transfer of funds is requested to cover office supplies.
	Equipment Rentals	Office Supplies		
6	11002141 - 504990	11000510 - 504990	\$48,130.00	A transfer of funds is requested as the Powerhouse Ministries contract will be administered by the City Manager's Office. Per the City Manager, Deputy City Manager and Police Chief will be paid ou of a CPD account. For budgetary purposes, CPD requested that the funds be transferred into a CMO account rather than directly encumbering them.
	Police Department - Special Services	CMO - Contractual Services		

7	11000510 500101	11000510 505650	\$10,000.00	
	Permanent Positions	Legislative		A transfer of funds is requested to cover the months of August and September. Polsinelli Law Firm was only budgeted at \$50,000, however, the total cost is \$60,000.
<b>City Manager's Office/Contact Center</b>				
1	11000950 - 504592	11000510 - 501392	\$700.00	
	CC Equipment Rentals	CMO Food		A transfer of funds is requested to move excess funds in the Contact Center's equipment rental account as Finance advised that the mailroom expenses should come out of items for resale. Funds are needed to cover a City-wide employee engagement event. There were also changes to the equipment reducing the expense.
<b>Economic Development/Airport</b>				
1	55406220 - 504990	5546220 - 501340	\$10,000.00	
	Airfield Contractual Services	Airfield Fuel Oil & Lubricants		A transfer of funds is requested as the Airport Airfield division has nearly depleted their material & supplies budget category which included fuel oil and lubricants. Staff is requested a transfer of funds from the Airfield's Services & Miscellaneous category to cover fuel costs for vehicles, mowers and tractors for the remaining of FY22.
<b>Finance/Accounting</b>				
1	11001010 - 502010	11001020 - 501820	\$11,000.00	
	Travel Training	Computer/Electronic Items		A transfer of funds is requested to replace four desktop computers and one laptop with Dell Mobile Precision Workstation 3570 laptops and docking stations. To also replace one Canon desktop scanner that cannot be serviced by the IT Department.
<b>Park &amp; Recreation/Park Services</b>				
1	11005222 - 500101	11005430 - 501340	\$25,000.00	
	Park Forestry Permanent Positions	Parks Fleet Fuel & Lubricants		A transfer of funds is requested to cover fuel expenses due to higher costs than budgeted.
2	11005230 - 500101	11005430 - 501340	\$25,000.00	
	Park Construction Permanent Positions	Parks Fleet Fuel & Lubricants		A transfer of funds is requested to cover fuel expenses due to higher costs than budgeted.
3	11005010 - 500101	11005420 - 501420	\$10,000.00	
	Parks Admin Permanent Positions	Park Management Equipment & Parts		A transfer of funds is requested to cover equipment parts expenses due to higher costs than budgeted. Parts are costing more due to inflation and older equipment is requiring more maintenance and repairs.