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**Contract with Subaward Independent Contractor  
for  
Provision of Title X Family Planning Services**

THIS CONTRACT (hereafter referred to as the "Contract"), effective as of the 1<sup>st</sup> day of April, is made by and between North East Community Action Corporation, (hereafter referred to as "NECAC") and City of Columbia/Boone County Department of Public Health and Human Services, (hereafter referred to as "BCHD"). NECAC and BCHD are sometimes referred to in this Contract individually as a "Party" and collectively as the "Parties".

NECAC, consistent with the nonprofit purposes for which it was organized, has received pass through Title X funding through the Missouri Family Health Council, Inc. originating from the United States Department of Health and Human Services (Office of Public Health and Science, Office of Population Affairs, Office of Family Planning) (hereafter referred to as "DHHS") under the authority of Title X of the Public Health Service Act, Section 1001 (hereafter referred to as "Title X funds") to be used to establish and operate voluntary family planning services projects, which shall provide family planning services to all persons desiring such services, with priority for services to persons from low-income families. Pursuant to the terms of NECAC's agreement with the Missouri Family Health Council, Inc., NECAC may provide subawards for the provision of family planning services subject to the terms of its agreement with Missouri Family Health Council, Inc.

BCHD operates voluntary family planning services projects that provide family planning services to all persons desiring such services, with priority for services to persons from low-income families and has applied to NECAC for a grant to be funded from the aforesaid Title X funds.

NOW THEREFORE, for good and valuable consideration described herein, the sufficiency of which the Parties hereby acknowledge, the Parties agree as follows:

**ARTICLE I**

- 1.1 **Recitations:** All of the Recitations above are material to, and incorporated in, this Contract.
- 1.2 **Consideration:** NECAC agrees to provide funding from Title X funds it receives during the term of this Contract to BCHD pursuant to the terms and conditions of this Contract and for the purposes and uses set forth in this Contract in consideration for BCHD's compliance with all terms and conditions of this Contract and BCHD, in consideration for provision of the said funds by NECAC, agrees to use said funds exclusively for the purpose of providing voluntary family planning services in compliance with DHHS regulations governing the use of Title X funds, all other applicable Federal and State laws and the terms and conditions set forth herein.
- 1.3 **Warranty by BCHD:** BCHD warrants that it is thoroughly familiar with all Federal and State laws with which it must comply in performing the services described in this Contract and that it

understands that reference to any such laws in this Contract does not constitute the provision of legal advice or counsel to BCHD by NECAC.

- 1.4 Program Guidelines for Project Grants for Family Planning Services: BCHD agrees to comply with all provisions of the DHHS Program Requirements for Title X Funded Family Planning Projects and Providing Quality Family Planning Services “QFP” and collectively as “Program Guidelines” developed to assist grantees in understanding and utilizing the family planning services grants program authorized by Title X of the Public Health Service Act, 42 U.S.C. 300, et seq., available on the internet at:  
<http://www.hhs.gov/opa/title-x-family-planning/title-x-policies/program-guidelines/>  
and incorporated in its entirety by reference in this Contract.

1.5 Contract Term: **April 1, 2016 – March 31, 2017**

1.6 Estimated Total Unduplicated Users for 12-month Contract Term 450

1.7 NECAC Provided Funds: \$31,764.00  
CFDA#93.217: Title X Family Planning  
Note: the amount of NECAC Provided Funds is subject to revision based upon the availability of funds as set forth in Article IV, Section 4.1 of this Contract.

1.8 BCHD Clinic Locations:  
1005 W Worley  
Columbia, Missouri 65205

## **ARTICLE II APPLICABLE LAW**

- 2.1 Governing Law: This Contract shall be governed and interpreted by the law of the State of Missouri and is subject to all Federal and State statutes, regulations and rules governing the use of Title X funds and the provision of health care services including but not limited to health information security, breach and privacy compliance requirements of the Health Insurance Portability and Accountability Act of 1996 (P.L.104-191) (hereafter referred to as “HIPAA”); the Health Information Technology for Economic and Clinical Health Act (TITLE XIII and Title IV of division B, P.L 111–5, FEB. 17, 2009) (hereafter referred to as “HITECH”) and Section 407.1500, Revised Statutes of Missouri (hereafter referred to as “Missouri Breach Notice”).

### ARTICLE III

#### SCOPE OF SERVICES

- 3.1 Service Facilities: BCHD shall operate family planning clinics in the location(s) set forth in Section 1.8, or in such other locations as may be mutually agreed upon by the Parties in writing.
- 3.2 Scope of NECAC BCHD Services:
- (a) BCHD shall provide family planning services during the Contract Term specified in Section 1.5 to all persons in need of its services regardless of whether the number of such persons exceeds the Estimated Total Unduplicated Users set forth in Section 1.6.
  - (b) BCHD shall provide family planning services at all said location(s) in accordance with the requirements of Title X of the Public Health Service Act, 42 U.S.C. 300, et seq. and all regulations related thereto in Title 42, Code of Federal Regulations, in effect during the Term of this Contract to all persons requesting such services, without regard to sex, age, marital status, sexual preference, parity, race, disability, or religion.
  - (c) BCHD shall provide all required family planning services as set forth in 42 CFR Part 59 and by the United States Department of Health and Human Services ("DHHS") in the "Program Requirements for Title X Funded Family Planning Projects", Version 1.0 April 2014 and Center for Disease Control and Prevention report "Providing Quality Family Planning Services" Vol. 63/No. 4 April 25, 2014 or as thereafter amended.
  - (d) BCHD shall provide services in accordance with NECAC's Clinical Program Manual, NECAC Policies & Procedures Manual, and BCHD's family planning work plan, as approved by NECAC.
  - (e) BCHD agrees that it is a provider as defined by Title X of the Public Health Service Act and understands and agrees, notwithstanding any other provision of law, no provider under Title X of the Public Health Service Act shall be exempt from any State law requiring notification or the reporting of child abuse, child molestation, sexual abuse, rape, or incest.
  - (f) BCHD certifies that it will encourage family participation in the decision of minors to seek family planning services and that it provides counseling to minors on how to resist attempts to coerce minors into engaging in sexual activities.
  - (g) BCHD stipulates that sterilization activities are subject to all provisions of 42 CFR Part 50, Subpart B, "Sterilization of persons in federal assisted Family Planning Project."
  - (h) BCHD shall provide family planning services in accordance with the Title X program priorities as established by the Office of Population Affairs, and report on these activities in the annual progress report. The Office of Population Affairs has established the

following Title X Program Priorities for 2016:

- a) Assuring the delivery of quality family planning and related preventive health services, with priority for services to individuals from low-income families. This includes ensuring that grantees have the capacity to support implementation (e.g., through staff training and related systems changes) of the Title X program guidelines throughout their Title X services projects, and that project staff have received training on Title X program requirements;
- b) Assessing clients' reproductive life plan as part of determining the need for family planning services, and providing preconception services as stipulated in QFP;
- c) Providing access to a broad range of acceptable and effective family planning methods and related preventive health services in accordance with the Title X program requirements and the 2014 QFP. These services include, but are not limited to, contraceptive services, pregnancy testing and counseling, services to help clients achieve pregnancy, basic infertility services, STD services, preconception health services, and breast and cervical cancer screening. The broad range of services does not include abortion as a method of family planning;
- d) Ensuring that all clients receive contraceptive and other services in a voluntary, client-centered and non-coercive manner in accordance with QFP and Title X requirements;
- e) Addressing the comprehensive family planning and related preventive health needs of individuals, families, and communities through outreach to hard-to-reach and/or vulnerable populations, and partnering with other community-based health and social service providers that provide needed services; and;
- f) Demonstrating that the project's infrastructure and management practices ensure sustainability of family planning and reproductive health services delivery throughout the proposed service area including:
  - Incorporation of certified Electronic Health Record (EHR) systems that have the ability to capture family planning data within structured fields;
  - Evidence of contracts with insurance plans and systems for third party billing as well as the ability to facilitate the enrollment of

clients into private insurance and Medicaid, optimally onsite; and  
to report on numbers of clients assisted and enrolled; and

- Evidence of the ability to provide comprehensive primary care services onsite or demonstration of formal robust linkages with comprehensive primary care providers.

(i) Further, BCHD agrees to provide:

- a) Donate adequate space in county facilities in which NECAC's Family Planning clinic can be located.
- b) Donate adequate staff time of nurses and clerks to conduct and assist the physician or nurse practitioner in NECAC's Family Planning clinic
- c) Donate necessary supplies and equipment for the performance of hemoglobin and cholesterol checks per protocol (as indicated).
- d) Prepare and submit to NECAC and/or enter the information on line at MFHC.org, such reports as may be required by NECAC, including, but not limited to, in-kind vouchers, statistical information, CVR reports, and inventories, which are to be submitted on a monthly basis by the 5<sup>th</sup> of the month. This does not interfere with any other reporting requirements.
- e) Perform community out-reach, contact patients for appointments and needed follow-up care and initiate new patient visits.
- f) Insure that the donated staff of nurses and clerks will spend an adequate number of hours per month to provide quality care.
- g) Arrange for local nurse practitioners or physicians to provide clinic services on at least a monthly basis.
- h) Adhere to the Office of Family Planning Program Requirements for Title X Funded Family Planning projects and the CDC/OPA program guideline "Providing Quality Family Planning Services "QFP" along with all other provisions of this contract.

3.3 Patient's Rights: BCHD shall provide treatment and services to patients on a voluntary basis. All patients shall have the right to receive or to reject the services offered or provided under the terms of this Contract. Patients shall be informed of and offered all reasonable and available treatment or non-treatment options.

3.4 NECAC and BCHD Obligations:

- (a) NECAC may provide to BCHD and BCHD may accept Training, Technical Assistance and Consultation, whereby NECAC shall assist BCHD in its provision of family planning and related services under this Contract.

- (b) NECAC shall assist BCHD and BCHD shall cooperate with such assistance in coordinating its family planning services with other Agencies and providers of such services.
- (c) NECAC shall provide to BCHD a time and cost related reporting format which shall be utilized by BCHD in providing all information as and in the manners requested by NECAC, to ensure that grant monies are used in appropriate and legal manners.
- (d) NECAC shall direct BCHD and BCHD shall cooperate with NECAC and others in the development of a unified system for gathering, evaluating and reporting statistical data related to its provision of services.
- (e) BCHD shall designate a person as its Representative who shall attend meetings conducted by NECAC concerning the subject matter of this Contract. The meetings shall be known as BCHD Representative Committee (ARC) meetings. NECAC shall provide a schedule of ARC meetings to BCHD. Attendance by BCHD's Representative is mandatory.
- (f) BCHD shall send a minimum of one (1) representative to the state family planning conference coordinated by NECAC.

#### ARTICLE IV

##### CONTRACT FUNDS

- 4.1 Funding of Program: The funds NECAC has agreed to provide to BCHD in accordance with and subject to the terms and conditions of this Contract and subject to the approved budget and proposal of BCHD, in the amount set forth in Section 1.7 are Title X funds expected to be provided to NECAC by DHHS. NECAC does not control and cannot warrant the amount of Title X funding it will receive during this Contract Term. If NECAC does not receive sufficient Title X funds during this Contract Term to provide the amount set forth in Section 1.7 to BCHD, NECAC reserves the right to alter the amount set forth in Section 1.7 unilaterally and without consent of BCHD and will provide timely notice of such amendment to BCHD pursuant to Section 7.6. Any such alteration of the amount set forth in Section 1.7 shall not constitute a failure to provide promised consideration or a breach of this Contract by NECAC. BCHD shall use all reasonable efforts to obtain all available first- and third-party reimbursement, including, if deemed appropriate, patient fees. All Program Income (as defined in 2 CFR § 200.80) earned during the period of this Contract shall be retained by BCHD and used to further the objectives of Title X of the Public Health Service Act.
- 4.2 Method of Payment: NECAC shall advance up to one month's funds to BCHD. BCHD shall submit a "Cash Request" form on or before the 15th day of the month immediately preceding the

month for which funds are being requested. In no event shall NECAC be obligated to pay BCHD any funds without the timely and proper submission of a "Cash Request" form; and in no event shall NECAC be obligated to pay BCHD more than the previously approved grant amount or any monthly pro-rata portion thereof.

- 4.3 Compliance with Regulations: BCHD shall comply with all applicable laws, ordinances, rules and regulations, guidelines and executive orders (federal, state and/or local) relating to the use of Title X funds and BCHD operations including, but not limited to, federal BCHD Codification of Government-wide Grants Requirements incorporated herein by reference and available on the internet at: <http://www.whitehouse.gov/omb/grants/chart.html>.

Other applicable federal requirements include but may not be limited to:

<u>Regulation:</u>	<u>Nonprofit AGENCY</u>	<u>Government AGENCY</u>
<b>OMB</b>		
Admin. Requirements	2 CFR Part 200	45 CFR Part 75 & 2 CFR Part 200
Cost Principles	2 CFR Part 200	45 CFR Part 75 & 2 CFR Part 200
Audit Guidelines	2 CFR Part 200 Subpart F	2 CFR Part 200 Subpart F
<b>DHHS</b>		
Admin. Requirements	2 CFR Part 200	2 CFR Part 75 & 2 CFR Part 200
Grants Policy Statement	April 1994 (amended 1/95)	April 1994 (amended 1/95)

- 4.4 BCHD Title X Budget: The budget that BCHD submits to NECAC must be adhered to. Any variances between line items by over twenty-five percent (25%) will require submission of a revised budget to NECAC for approval.

## ARTICLE V

### RECORDS AND REPORTS

- 5.1 Books, Records, Documents and Accounts: BCHD shall maintain separate accounting records with respect to this Contract. At a minimum, such records shall include: (1) Receipt and disbursement journals; (2) Supporting documentation as to source and explanation of monies received or paid; and, (3) general ledger records. Upon reasonable notice, NECAC may at any time audit or cause to be audited BCHD'S records (financial and operational, including medical records, as relevant to this Contract) and BCHD shall cooperate fully in effecting any such audit. BCHD agrees and understands that DHHS shall have the same above described audit rights as NECAC.
- 5.2 Retention of Books, Records and Documents: All records and supporting documents relating

directly or indirectly to this Contract shall be retained by BCHD for a period of three years following the close of the applicable Contract year, except that if an audit by or on behalf of NECAC or the federal government has begun but has not been completed within said three-year period, or if questions or problems raised by any such audit have not been resolved within said three-year period, all such records and documents shall be retained until the resolution of any audit issues, questions or problems.

5.3 Access to Books, Records and Documents: NECAC, DHHS, the Comptroller General of the United States, or any of their duly authorized representatives shall have full and ready access to all books, documents, medical records, accounts, papers and records of BCHD required in their sole and absolute judgment for the purpose of auditing BCHD's compliance with the terms and conditions of this Contract.

5.4 Reports: BCHD shall prepare and submit the following reports:

<u>Report</u>	<u>Due Date</u>
Revenue and Expenditure	15 calendar days after the quarter end  (Any pending or requested payments to the BCHD will be held until the report is submitted and received by NECAC)
Cash Request	15th of each month for succeeding month
Progress Report	To Be Announced
Family Planning Annual Report	January 31, 2017
Financial & Compliance Audit	Within 9 months of end of BCHD fiscal year
Contractor Application Packet	As requested
Community Education & Program Promotion Report	5th of each month for preceding quarter
Clinic Visit Record (CVR) Data	5th of each month for the preceding month; calendar year data must be submitted no later than 30 days after the calendar year end
Such other reports that NECAC or MFHC may reasonably require	As requested



**ARTICLE VI  
SECURITY, BREACH, PRIVACY, CONFIDENTIALITY**

- 6.1 Compliance with Law: BCHD shall comply with all applicable Federal and State statutes, regulations and rules regarding the security, breach notification, privacy and confidentiality of all information and records obtained and/or maintained by BCHD concerning all persons to whom it provides services pursuant to this Contract. All such information and records shall be protected by the BCHD from unauthorized use or disclosure by means of appropriate administrative, technical, and physical safeguards.
- 6.2 Individually Identifiable Health Information and Protected Health Information: BCHD understands that in the course of providing services pursuant to this Contract it will obtain and maintain Individually Identifiable Health Information and Protected Health Information as defined by 45 CFR § 160.103. BCHD warrants that it understands all requirements regarding security, breach notification and privacy of Individually Identifiable Health Information and Protected Health Information and that it will comply with all Federal and State laws regarding Individually Identifiable Health Information and Protected Health Information including but not limited to the HIPAA, HITECH, Missouri Breach Notice and any amendments and modifications thereto that become effective during this Contract Term.
- 6.3 De-identified Health Information: BCHD understands and agrees NECAC does not maintain any Individually Identifiable Health Information and Protected Health Information as defined by 45 CFR § 160.103 concerning persons served by BCHD at NECAC's office in either paper or electronic format and further agrees that for reporting purposes it will transmit to NECAC only health information that meets the standard and implementation specifications for de-identification established by 45 CFR §§164.514(a) and (b).
- 6.4 Business Associate Agreement with NECAC: BCHD understands and agrees that NECAC staff and/or agents will review records maintained by BCHD at BCHD's location(s) that contain Individually Identifiable Health Information and Protected Health Information as defined by 45 CFR § 160.103 concerning persons served by BCHD for purposes of the administration of the terms and conditions of this Contract. BCHD will provide a HIPAA-HITECH compliant Business Associate Agreement to be executed by NECAC staff and/or agents prior to their review of any records maintained by BCHD at BCHD's location(s) that contain Individually Identifiable Health Information and Protected Health Information.

ARTICLE VII

7.1 Assignment: This Contract may not be assigned by either Party without the prior written consent of the other Party.

7.2 Sub-Contracting for the Provision of Services: If family planning services under this Contract are to be provided by BCHD through a Subcontractor, BCHD is fully responsible and accountable for ensuring that any such Subcontractor complies fully with all terms and conditions of this Contract and all legal requirements stated herein and executes a HIPAA-HITECH compliant Business Associate Agreement prior to receiving access to any Individually Identifiable Health Information and Protected Health Information as defined by 45 CFR § 160.103. BCHD shall indemnify and hold harmless NECAC from any and all damages resulting from its failure to execute proper contractual documents with its subcontractors and from the failure of any of its subcontractors to comply with the terms and conditions of this Contract and shall defend, indemnify and hold NECAC harmless from any claims resulting from alleged or actual acts, conduct or omissions of any such subcontractor, its employees, agents, staff or personnel. No subcontractor may be engaged or disengaged by BCHD except after giving written notice pursuant to Section 7.6 to NECAC twenty (20) days in advance of any such proposed engagement or disengagement and NECAC, in its sole and absolute discretion may refuse to permit BCHD to engage or disengage any such subcontractor.

*To the extent allowed by law, DS 6/1/16*

*to the extent allowed by law DS 6/1/16*

*Nothing contained herein shall be deemed a waiver of the City's or BCHD's sovereign or other governmental immunities.*

7.3 Modifications of Contract: This Contract contains the entire agreement of the Parties and may be modified only in writing executed by both Parties.

7.4 Disputes: The Parties shall attempt amicably to resolve any disputes between them. In the event any dispute which arises as a result of or relating to this Contract or any claim of breach hereof cannot be resolved by the informal agreement of the Parties, then such dispute shall be settled by binding arbitration conducted in accordance with the procedures of United States Arbitration & Mediation (USA&M). Any arbitration shall take place at the offices of NECAC in Jefferson City, Missouri or at another location the Parties mutually agree is convenient. Any decision rendered in arbitration shall be final and binding. The arbitrator shall have no authority to make any ruling, finding or award that does not conform to the laws of the State of Missouri or applicable federal law, nor shall the arbitrator have any authority to award punitive damages or any other damages not measured by the prevailing Party's actual damages. Nothing in this Contract shall be deemed to deny either Party its right to seek and obtain injunctive or other equitable relief from any court of competent jurisdiction with respect to the terms of this Contract or the rights between the Parties. The Parties consent to the jurisdiction of the Circuit Court of Boone Cole County, Missouri and of the United States District Court for the Western District of Missouri for injunctive, specific performance or other relief in aid of the arbitration proceedings or to enforce judgment of the award in such arbitration proceeding, but not otherwise.

*Boone DS 6/1/16*

*6/1/16*

7.5 Termination - Failure to Perform: If either Party fails to perform in full in a timely manner any term or condition of this Contract or to fulfill its duties contemplated herein, including if the organization loses tax-exempt status, and such Party fails to bring itself into full compliance within twenty days after receipt of written notice given pursuant to Section 7.6 of such non-compliance from the other Party, this Contract may be terminated within thirty days of the date of such notice at the election of the notifying Party. This contract may also be terminated by NECAC for circumstances beyond the control of NECAC including but not limited to the reduction or elimination of program funding by DHHS. Upon termination, BCHD shall refund to NECAC any unexpended monies for the provision of services pursuant to this Contract.

7.6 Notices: All notices concerning this Contract shall be in writing and shall be deemed to have been duly given, if hand-delivered, if delivered by commercial courier service, or if mailed by certified or registered mail, return receipt requested, all delivery or postage charges pre-paid, to the following:

If to NECAC: President & CEO  
North East Community Action Corporation  
16 North Court Street, PO Box 470  
Bowling Green, MO 63334

If to BCHD: Community Health Manager  
*City of Columbia* / Boone County Health Department  
*DD* 1005 W Worley, PO Box 6015  
*4/1/14* Columbia, MO 65205-6015

Either Party may change its address for notices from that above by giving notice of such change to the other Party in the manner herein described.

7.7 Independent Contractor: The Parties agree and acknowledge that BCHD is an independent contractor with regard to the delivery of all services and the carrying out of its programs referred to in this Contract; that NECAC shall not be liable for any acts, conduct or omissions of BCHD, its employees, agents, staff or personnel with regard to BCHD's obligations pursuant to this Contract and that BCHD shall defend, indemnify and hold NECAC harmless from any such claims alleged to have resulted from any such acts, conduct or omissions of BCHD, its employees, agents, staff or personnel.

7.8 Assurances of Compliance: BCHD certifies and warrants that it:

- (a) Will comply with all Federal statutes, state statutes as well as any local laws and ordinances and all rules and regulations relating to non-discrimination. These include but are not limited to: (1) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. §200(d), et seq.), which prohibits discrimination on the basis of race, color or

national origin; (2) Title VII of the Civil Rights Act of 1964, as amended, (42 U.S.C. §2000(e), et seq.), which prohibits discrimination in employment on the basis of race, color or religion, sex or national origin; (3) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. § 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (4) Section 504 of the Rehabilitation Act of 1973, as amended (20 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (5) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (6) the Americans with Disabilities Act, as amended (42 U.S.C. §12101, et seq.), which prohibits discrimination on the basis of disability; (7) the Drug Abuse Office and Treatment Act of 1972, as amended (21 U.S.C. §1101, et seq.), relating to nondiscrimination on the basis of drug abuse; (8) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 as amended (21 U.S.C. §801, et seq.), relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (9) §§ 523 and 527 of the Public Health Service Act of 1912 as amended (42 U.S.C. 290 dd-3 and 290 ee-3), relating to confidentiality of alcohol and drug abuse patient records; (10) Title VIII of the Civil Rights Act of 1968 as amended (42 U.S.C. § 3601 et seq.), relating to non-discrimination in the sale, rental or financing of housing; (11) the compliance requirements of E.O. 11246, "Equal Employment Opportunity," as amended by E.O. 11375, "Amending Executive Order 11246 relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor"; (12) the requirements of the Clean Air Act (42 U.S.C. 7401 et. seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et. seq.); (13) the Public Health Service Act (42 U.S.C. 256 et. seq.) prohibiting the reselling or otherwise transferring of any outpatient drug, other than to outpatients, and the audit provisions under such Act; (14) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; (15) The Privacy Act of 1974, 5 U.S.C. § 552a as amended and (16) the requirements of any other nondiscrimination statute(s) which may apply to the performance of this Contract.

- (b) Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. The Byrd Anti-Lobbying Amendment (31 U.S.C. §1352) requiring certifications that lobbying has not been engaged in with federal funds, as well as any state and local laws and ordinances

pertaining to political activities and lobbying.

- (c) Will comply with the Natural Research Act, 42 U.S.C. §289, et seq., regarding the protection of human subjects involved in research, development and related activities supported by this award of assistance.
- (d) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984, as subsequently amended, and 2 CFR Part 200 Subpart F.
- (e) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
- (f) Will comply with the HHS Appropriations Act that requires, when issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with Federal money shall clearly state the percentage and dollar amount of the total costs of the program or project which will be financed with Federal money and the percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.
- (g) Will comply with the restrictions on lobbying set out in 45 CFR Part 93. In addition, the BCHD shall comply with the restrictions on BCHD lobbying in section 503 of the FY 2005 Appropriations Act, as follows:
  - a) No part of any appropriation contained in this Act shall be used, other than for normal and recognized executive-legislative relationships, for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, radio, television, or video presentation designed to support or defeat legislation pending before the Congress or any State legislature, except in presentation to the Congress or any State legislature itself.
  - b) No part of any appropriation contained in this Act shall be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence legislation or appropriations pending before the Congress or any State legislature.
- (h) By signing and submitting this Contract, the undersigned (authorized official signing for BCHD) certifies that the BCHD will continue to provide a drug-free workplace in accordance with 45 CFR Part 76.
- (i) By signing and submitting this Contract, the undersigned (authorized official signing for BCHD) certifies that reasonable safeguards are in place to assure compliance with the provision of Section 340B of the Public Health Service Act that prohibit Drug Diversion and Double Discounts/Rebates.

- (j) Comply with the Missouri Human Rights Laws as set forth in Chapter 213 of the Revised Statutes of Missouri, as amended.
- (k) Will comply with the Missouri Indoor Clean Air Act, Sections 191.765, et seq., RSMo. (2000), as amended, and any rules or regulations promulgated thereunder.
- (l) Will comply with the provisions of Section 191.665, RSMo. (2000) prohibiting discrimination on the basis of HIV status.
- (m) BCHD and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or BCHD;

BCHD understands that under 18 USC Sec. 1001, a false statement on this certification may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

- 7.9 Additional Documents: BCHD agrees to execute such other assurances and certifications which may be required by NECAC, DHHS or any government department or BCHD. Further, BCHD agrees to be bound by all provisions contained in the Contract and Program Guidelines.
- 7.10 Severability: If an Arbitrator or Court of competent jurisdiction shall declare any provision of this Contract to be invalid, illegal or unenforceable, that provision shall be severed from this Contract and all the remaining provisions shall continue in full force and effect. The invalidity, illegality or unenforceability of any term of the Contract shall not affect the validity, legality or enforceability of the remaining terms, however, if permitted by applicable law, any invalid, illegal or unenforceable provision may be considered in determining the intent of the Parties with respect to other provisions of this Contract.
- 7.11 Survival of Covenants: Any provision in this Contract which is specifically stated to survive the termination of this Contract and any provision which, by its terms, cannot be performed prior to the termination of this Contract or which, by its terms, continues beyond the term of this Contract, or which provide for any reports, payments or require dispute resolution or defense and indemnification of NECAC by BCHD shall be deemed to survive the termination of this Contract.
- 7.12 No Waiver: Failure of NECAC at any time to require strict performance of any provision of this Contract shall not be considered to be a waiver of any breach, or of any succeeding breach, of such provision by BCHD or a waiver of NECAC's right to take any action against BCHD based on BCHD's breach that is permitted under this Contract.
- 7.13 Force Majeure: If NECAC is delayed or prevented from fulfilling its obligations under this Contract by Force Majeure, NECAC shall not be liable under this Contract for the delay or failure. "Force Majeure" means any cause beyond the reasonable control of a Party, including

but not limited to acts of God, civil or military disruption, terrorism, fire, strike, flood, riot, war, or inability due to the aforementioned causes to obtain necessary labor, materials or facilities.

7.14 Captions: The captions or headings in this Contract are made for convenience and general reference only and shall not be construed to describe, define or limit the scope or intent of the provisions of this Contract.

**THIS CONTRACT CONTAINS A BINDING ARBITRATION PROVISION WHICH MAY BE ENFORCED BY THE PARTIES.**

IN WITNESS WHEREOF, the Parties hereto have executed this Contract to be effective as of April 1, 2016.

**BCHD**

Typed name of SUBCONTRACTOR:

**CITY OF COLUMBIA/DEPARTMENT OF PUBLIC HEALTH & HUMAN SERVICES**

I certify that I am a duly authorized officer of the BCHD and by my signature below, execute this Contract by and on behalf of the BCHD:

Signature: \_\_\_\_\_

Printed name of individual signing for BCHD: \_\_\_\_\_

Printed title of individual signing for BCHD: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**NORTH EAST COMMUNITY ACTION CORPORATION**

By:

Signature:



Donald D. Patrick, President & CEO

Date Signed:

05/13/2016