


RESOLUTION NO. 2016-18

**A RESOLUTION OF THE DOWNTOWN COMMUNITY
IMPROVEMENT DISTRICT APPROVING MINUTES OF
THE BOARD OF DIRECTORS MEETING HELD MARCH
2016**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DOWNTOWN
COMMUNITY IMPROVEMENT DISTRICT AS FOLLOWS:**


The Downtown Community Improvement District (the "District") hereby approves of the meeting minutes for the meeting of the Directors held March 2016.

Passed this 12th day of April 2016.


_____, Chairman of the Board of
Directors

(SEAL)

Attest:


_____, Secretary of the Board of Directors

**EXHIBIT A
TO RESOLUTION NO. 2016-18**

March 2016 Meeting Minutes

**Community Improvement District
Board of Directors Meeting
March 8, 2016
11 S. Tenth Street**

Present:

Adam Dushoff, Addison's
Tom Mendenhall, The Lofts at 308 Ninth
Allan Moore, Moore & Shryock Appraisals
Deb Sheals, Historic Preservation
Ben Wade, Guitarfinder
Blake Danuser, Bingham's

Tony Grove, Grove Construction, LLC
Mike Wagner, Central Bank of Boone
County
Skip Walther, Walther, Antel, Stamper &
Fischer

Absent:

Christina Kelley, Makes Scents
Steve Guthrie, Landmark Bank
Mike McClung, Carharts

John Ott, Alley A Realty
Marti Waigandt, 808 Cherry St.
Andy Waters, Columbia Tribune

Guests:

Krista Shouse-Jones, CPD
Chad Gooch, CPD

Paul Sturtz, True/False

Approval of Minutes

Mendenhall motioned to approve the minutes, Dushoff seconded and none were opposed.

Financial Report

Sheals motioned to approve the financials, Mendenhall seconded and none were opposed.

City Report

Rhodes not able to attend but sent a report that feedback is still being gathered for the Parking Commission Task Force. Earth Hour is next weekend. Barbara Buffaloe wants to do a big push with posters to go dark for the CoMo Energy Challenge; it would be from 8:30-9:30 pm.

Police Report - Gooch

Eric Hughes is in training this week. The monthly report was presented. Overall numbers are down across all types of crimes fro the reporting period.

New Business

Proposed Development Code Testing Proposals

The Board reviewed Winter and Company's revised proposal. An update from Tim Teddy was provided also with updates from community partners. Winter and Company was called and Brad answered questions and concerns regarding testing including: scope, new development, cost to retrofit and have positive cash flow, renovations, etc. After discussion, Sheals motioned to approve up to \$15,440 in for the project in case the partners don't follow through, Walther seconded and none were opposed.

Committee Reports

Economic

Still working on Solid Waste issues.

DLC-Sheals

A new representative needs to be appointed to the DLC as Sheals has retired. The DLC had asked for Grove specifically but he is currently on the Infrastructure Task Force. Grove stated

that he would volunteer for one year. Essing will support and Wade stated that he would volunteer this year, as Grove is currently on Infrastructure Task Force. Sheals motioned to approve the new representative, Dushoff seconded and none were opposed.

Staff Report

Essing provided an overview of the staff report.

Infrastructure Task Force

Grove stated that a final draft is being reviewed. The storm water section is done and the next meeting is focusing on streets and sidewalks. He will continue to share as the work is done.

Adjournment

The next meeting is **Tuesday, April 12**, at 3:30 p.m.

**Community Improvement District
Economic Development Meeting
March 15, 2016
11 S. Tenth Street**

Present:

Allan Moore, Moore & Shryock Appraisals
John Ott, Alley A Realty

Marti Waigandt, 808 Cherry St
Blake Danuser, Bingham's

Absent:

Tony Grove, Grove Construction, LLC

Christina Kelley, Makes Scents

Guests:

Cynthia Mitchell, City of Columbia

Review of City Code

Reviewed the revised version of the city code to look at regarding compactors during new builds. It is still a process to get reviewed. Waigandt motioned to let the revised version go to City legal for review before the next board meeting. Ott seconded and none were opposed. Options for new compactors and front loader trucks were also reviewed but would be very expensive to switch over.

Broadway Brewery Update

There have been many attempts at the situation to return the compactor. The City is still checking into solutions.

Campus Bar & Grill

There has been expressed concern with the compactor area due to the food overflow. Textbook Exchange would like recycling but there is not a space for the bins.

Paul Land sent a letter regarding the 8th and Cherry parking lot. He stated that the church could park in the lower level in the evenings and for Sunday service if the church is willing to install the compactor on their area. Essing stated that she would coordinate a meeting with the church, Paul Land, Tony Grove and Cynthia Mitchell.

RHI Updates

Essing asked the committee what projects they would like to see elevated to the top of the list. There was no feedback but Essing stated that the Food Trucks would like to expand where they can park; they would like to be able to park by closed restaurants so they can be closer.

The next meeting is **April 19**, at 4:00 p.m.

**Community Improvement District
Operations Committee Meeting
March 17, 2016
11 S. Tenth Street**

Present:

Deb Sheals, Historic Preservation
Tom Mendenhall, The Lofts at 308 Ninth
John Ott, Alley A Realty
Ben Wade, Guitarfinder

Adam Dushoff, Addison's
Mike McClung, Carharts
Andy Waters, Columbia Tribune

Guests:

Krista Shouse-Jones, CPD
Michael Trapp, Phoenix House

Richard Stone, Columbia Public Works
Tanner Morrell, City of Columbia

Parking Enforcement

There was a concern that the two-hour time limits were not being enforced. Morrell and Stone addressed these concern along with others during the meeting. With limited resources they asked the committee to consider what their priority is regarding enforcement. After discussion, it was decided the committee would like to parking enforcement to focus on the enforcement of the two-hour limit in the same spot. The group would like those spots to return to being high turnover spaces. Morrell stated that he is working on options to add temporary staffing that would focus just on the two hour areas to help increase turnover.

Painting the traffic poles was discussed as a concern. Currently, it is not in the City's budget to repaint the poles and they are already overtaxed and looking to hire temporary people. The committee suggested Essing looking into hiring a company to get bids for sandblasting the poles.

The Parking Commission has been approved and should begin in early summer.

Police Reserved Parking Space Request

It is not in the Downtown CID purview however the CPD just wanted to let the CID to be aware that they are requesting a space (not metered) in front of Field House.

Homeless and Panhandling

Trapp presented a concept for the committee to review and Shouse-Jones provided a report regarding the number of incidents relating to the homeless community. Trapp's approach would be a more proactive positive outreach to engage the community. After discussion, McClung motioned to approve the 12K for a contract with Phoenix House, along with monies set aside next fiscal year for final evaluation. Waters seconded and none were opposed.

Storm water Tree

The construction for the tree at 10th and Broadway should begin June or July.

Power and Light

The City will be installing several different light choices as a test this summer to see which ones are the best fit for downtown. In addition, the City will be testing the light timing technology.

Adjournment

The next meeting is **April 21**, at 3:30 p.m.

**Community Improvement District
Marketing Committee Meeting
March 22, 2016
11 S. Tenth Street**

Present:

Christina Kelley, Makes Scents
Ben Wade, Guitarfinder

Andy Waters, Tribune

Absent:

Steve Guthrie, Landmark Bank
Lili Johnson, Poppy

Corissa Ray, Bluestem
Lisa Klenke, Calhoun's

Guests:

Chris Campbell, Boone Historical Society

Boone Historical Society

Campbell presented a slide show of the exhibit they have of the downtown. The committee discussed moving some of the exhibit into a permanent display in our conference meeting room. The committee was also interested in the possibility of incorporating stores to see if they would do small displays in their locations. It was also noted that it would be great to get in contact with downtown businesses to see if they have any pictures they may be able to provide the Historical Society. These could all help in marketing the Historical Society as well.

Shop Hop

Coffman discussed how the Spring Shop Hop is going to be marketed as well as how the collateral has been updated with a fresh new look.

True Media

Coffman is working with True Media to change the cable tag gables and update them more often. The 30-second spots have already been updated and there will be a full-page ad in Inside Columbia for the April Shop Hop.

Adjournment

The next meeting is **April 26** at 8:30 a.m.

**Community Improvement District
Executive Committee Meeting
April 5, 2016
11 S. Tenth Street**

Present:

Mike Wagner, Central Bank of Boone
County

Marti Waigandt, 808 Cherry St.
Adam Dushoff, Addison's

Absent:

Mike McClung, Carharts

Agenda Items

Discussion of April 12 Board Meeting agenda

- Overview of the Budget process will be presented
- Operations will be presenting a Proposal with Phoenix House
- Police Report and the Downtown Cameras
- Essing registration as a Lobbyist
- Chamber of Commerce Board of Directors nomination for Essing

CID Board Attendance was reviewed for first 6 months of year.

Adjournment

The next meeting is **Tuesday, May 3**, at 4:00 p.m.