



# City of Columbia, Missouri

## Meeting Minutes

### Housing and Community Development Commission

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Wednesday, November 15, 2023  
7:00 PM

Regular Meeting

Council Chambers, City  
Hall, 701 E Broadway

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#### I. CALL TO ORDER

The meeting was called to order by Rose at 7:00 pm.

#### II. INTRODUCTIONS

Present at the start of the meeting were commission members Ritter, Kasmann, McIntosh, Rose, Pefferman, and Suhler. McIntosh introduced himself as the newest Commission member. City staff Jennifer Deaver, Jacob Amelunke, and Molly Fair were also in attendance.

**Present:** 7 - Mitchell Ritter, Diane Suhler, Ross Kasmann, Thomas Rose, Rebecca Shaw, Erica Pefferman and Jay McIntosh

**Excused:** 2 - Michael Fletcher and Rikki Ascani

#### III. APPROVAL OF AGENDA

**Motion to approve the agenda: Pefferman**  
**Motion to 2nd: Ritter**  
**Not voting: Fletcher, Shaw, and Ascani**  
**Motion passes: 6:0**

#### IV. APPROVAL OF MINUTES

None

#### V. OLD BUSINESS

**Attachments:** [FY 2022 CHDO RFP](#)

[Job Point Combined Application](#)

FY 2022 CHDO RFP: Amelunke reviews CHDO RFP process and Job Point's proposal, shares that there were no other proposals submitted.

*7:02pm Shaw arrives at the meeting.*

**Motion to approve Job Point as the recipient for the FY 2022 CHDO Funds: Ritter**

**Motion to 2nd: Pefferman**

**ROLL CALL VOTE:**

**Shaw: Yes**

**Ritter: Yes**

**Kasmann: Yes**

**McIntosh: Yes**

**Rose: Yes**

**Pefferman: Yes**

**Suhler: Yes**

**Not voting: Fletcher and Ascani**

**Motion passes: 7:0**

**Yes:** 7 - Ritter, Suhler, Kasmann, Rose, Shaw, Pefferman and McIntosh

**Excused:** 2 - Fletcher and Ascani

Consolidated Plan Needs Survey Update: Deaver updates Commission on current status of survey and its reach to the community.

Consolidated Plan Update: Deaver reviews Consolidated Plan Meetings, asks Commissioners to help spread the word about the upcoming meetings. Commission discusses meeting details and possible topics of interest at future meetings.

## VI. SPECIAL ITEMS

Discussion of Potential RFP vs. Reallocation of Funds: Deaver discusses options for reallocating unspent funds or retroactively fully funding under-funded proposals. Deaver and Commission discuss concerns such as timeliness and amount of available funds, Deaver shares that staff will have more information in the new year.

## VII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Deaver shares that the Housing Programs Division has hired a new Administrative Technician II who will be at the next meeting. She also shares that the HPD office has moved to 11 N 7th St and is now under the new City Housing & Neighborhood Services Department which will be hiring a new Director.

Commission asks about Neighborhood Congress meeting on November 16th, 2023. Deaver explains participation is voluntary, reminding members of accidentally forming a quorum.

Pefferman offers to share other cities community development projects to Deaver and rest of Commission.

## VIII. NEXT MEETING DATE

January 24th, 2024

## IX. ADJOURNMENT

The meeting was adjourned at 7:30 pm.

**Motion to Adjourn: Kasmann**

**Motion to 2nd: Pefferman**

**Not voting: Fletcher and Ascani**

**Motion passes 7:0**

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