



Department Source: Public Health and Human Services

To: City Council

From: City Manager & Staff

Council Meeting Date: June 20, 2023

Re: Amendment to the Agreement with LexisNexis VitalChek Network Inc.

## Executive Summary

A resolution authorizing the City Manager to sign an amendment to the agreement with LexisNexis VitalChek Network Inc for the processing of Vital Records.

## Discussion

Public Health and Human Services (PHHS) provides official copies of Missouri Death and Birth Certificates. VitalChek allows for the web-based purchase of these documents. This is provided at no cost to the City. The consumer pays for the cost of the document, which is transferred to the City, along with a convenience fee to VitalChek. This amendment adjusts the convenience fees and the cost to the consumer for document deliver.

## Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None

## Strategic & Comprehensive Plan Impact

### [Strategic Plan Impacts:](#)

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

### [Comprehensive Plan Impacts:](#)

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

## Legislative History

Date	Action
06.07.2023	Amendment
01.09.2012	Original agreement with LexisNexis

## Suggested Council Action

Should the Council agree with staff recommendations, an affirmative vote is in order.