



Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: January 17, 2023

Re: FY 2023 First Quarter Budget Amendments

## Executive Summary

Beginning in FY 2023, all quarterly budget amendments will be routed through the Finance Department. Due to the holiday cancellation of the January 3<sup>rd</sup> meeting, there will be two opportunities for first quarter budget amendments. For this round, budget amendments are requested from Parks & Recreation, the Vehicle & Equipment Replacement Fund (VERF), Public Health & Human Services, and Finance.

## Discussion

### **Parks & Recreation:**

The Parks and Recreation Department is requesting an appropriation of donated funds, totaling \$100,000, received from the University of Missouri for the construction of the indoor building at the Gans Creek Cross Country Course. The agreement with the University of Missouri was amended and approved at the Nov 7, 2022 council meeting (B309-22). This appropriation is for the funds received as part of the amended agreement and will be used for the completion of the indoor building at the Gans Creek Cross Country Course.

The Parks and Recreation Department is requesting an appropriation of \$4,800 in donated funds received from the Show Me Pickleball Club for the installation of a shade structure at the pickleball courts at Albert-Oakland Park.

The Parks and Recreation Department is requesting an appropriation of \$40,000 from Park Sales Tax to remove and replace the existing controller box for the play features, ultraviolet disinfection system, splashpad autofill and all associated wiring and plumbing components for the splashpad at Flat Branch Park. The splash pad at Flat Branch Park is more than 15 years old and failed components in 2021 resulted in a major water leak. Staff will use the appropriated funds to replace the existing solenoid valves with new gate valves and ball valves to fix the current water leak issue and prevent future leaks. The existing controller box is located in a wet well adjacent to the splash pad and is severely corroded due to constant moisture exposure. Staff will replace the failing below ground controller box and internal wiring with a weatherproof box at an above ground location. This will prevent future corrosion and electrical issues, bring the system to like-new condition and make it safer for daily maintenance during the season.

The Parks and Recreation Department is requesting an appropriation of \$20,000 from the General Park Improvement Donations Account to the Philips Park Trail and Landscaping Improvement Project. Additional funds are needed for the capital improvement project to use a combination of contract and force account labor to construct a new ADA-accessible low water crossing on the northeast corner of the trail at A. Perry Philips Park. The necessary engineering design work is completed for the project and materials have been purchased.



The additional funding will be used for the installation of the concrete stormwater boxes and completion of the 8-foot wide concrete trail on top of the culvert boxes.

### Vehicle & Equipment Replacement Fund (VERF)

Several of the fleet purchases approved in FY 2022 had not yet had a purchase order (PO) issued by the close of the fiscal year. Due to this, the authority budgeted for those purchases rolled back into the VERF. This amendment would move \$691,727.84 back into the appropriate expense accounts for the following department's VERF: Police (\$103,925.06), Fire (\$27,462), Parks & Recreation (\$31,605.78), Streets & Engineering (\$318,979), Airport (\$5,571), Parking (\$9,573), and the VERF General Fund Pool (\$194,612).

### Public Health & Human Services

Public Health and Human Services is requesting an appropriation for \$10,000 in revenue and expenditures associated with the Monkeypox Response Program Services Contract between the Missouri Department of Health and Senior Services and the City of Columbia. Expenditures for this include temp positions (\$7,000), social security (\$536), advertising (\$1,064), medical supplies (\$1,000), and mileage (\$400). This Program Services Contract is on the Council agenda for its first reading on January 17, 2023.

### Finance

Finance is requesting \$56,795 from General Fund Reserves for an agreement with OpenGov, Inc which would provide budget and planning software services. Finance budgeted \$100,000 for budget software in the FY 23 Adopted Budget, however an additional sum is required for initial set up and training. The contract for these services is on the Council agenda for first reading on January 17, 2023.

#### Fiscal Impact

Short-Term Impact: \$923,322.84  
Long-Term Impact: N/A

#### Strategic & Comprehensive Plan Impact

##### Strategic Plan Impacts:

Primary Impact: Reliable Infrastructure, Secondary Impact: Resilient Economy, Tertiary Impact: Safe Neighborhoods

##### Comprehensive Plan Impacts:

Primary Impact: Environmental Management, Secondary Impact: Secondary, Tertiary Impact: Tertiary

#### Legislative History

Date	Action
N/A	N/A

#### Suggested Council Action

Approve the outlined budget amendments.