



City of Columbia, Missouri

Meeting Minutes - Draft

Community Land Trust Organization Board

Wednesday, May 7, 2025

6:30 PM

Regular Meeting

City Hall
Conference Room
1A/1B
701 E. Broadway
Columbia, MO.

I. CALL TO ORDER

Valerie Carroll stepped out before meeting was called to order.

The meeting was called to order at 6:30pm by LaBrunerie.

II. INTRODUCTIONS

Present at the start of the meeting were board members Sabra Mitchell, Alex LaBrunerie, Linda Head, Tracy Bush-Cook, Jeremy Trotter, Douglas Hunt, Rikki Ascani, and Shirley Rhoades. City staff Molly Fair, Kevin Gorsage, Jake Amelunke, Tiffani Wiesehan and Leigh Kottwitz were also in attendance.

Present: 10 - Shirley Rhoades, Anthony Stanton, Alexander LaBrunerie, Linda Head, Jeremy Trotter, Tracey Bush-Cook, Douglas Hunt, Rikki Ascani, Valerie Carroll and Sabra Mitchell

III. APPROVAL OF MINUTES

Motion to approve the April 2, 2025 agenda: LaBrunerie

Motion to 2nd: Head

Not Voting: Stanton

Motion passed: 8:0

IV. APPROVAL OF AGENDA

Approval of April 2, 2025 Meeting Minutes

Attachments: [CCLT 4.2.25 Meeting Minutes - Draft](#)

[CCLT Meeting Audio 4.2.25 1 of 2](#)

[CCLT Meeting Audio 4.2.25 2 of 2](#)

Motion to approve the agenda: Hunt

Motion to 2nd: Head

Not Voting: Stanton

Motion passed: 8:0

V. REPORTS

Treasurer's Report

Attachments: [CCLT March '25 Financial Statements](#)

[Donated Property Schedule](#)

CCLT has a new accountant, Landon with Convergence Accounting, and he has gotten

them caught up from September 2024. Currently have an increase in donations from the Hickman homes. The May fundraiser brought in a total of \$3200. Will have to open a new restricted bank account once the two Cullimore Cottages sell. The account will only be able to be used for building purposes. Discussed the 10% with InKind donation and donated property schedule. Jake will have a meeting with Landon to discussed the ARPA money.

Valerie Carroll returned to meeting at 6:35pm.

Motion to approve the treasurer's report: LaBrunerie

Motion to 2nd: Head

Not Voting: Stanton

Motion passed: 8:0

VI. NEW BUSINESS

Provision to CCLT Bylaws

Amendment is to the ground lease and not the bylaws. Currently there is a residency restriction that prevents a homeowner from holding federal office because you have to reside in your home year-round. Wants to make a prevision that would allow an exception for a homeowner to hold federal office.

Amended Budget

Attachments: [Amended Budget](#)

Need to amend the budget to increase the accounting fee. Needs to increase to \$6,750 for the year as this includes the monthly fees along with the catch-up fee. Will need to move \$42,580 from the money market account to the bill pay account leaving around \$19,000 in the account.

Motion to approve the amended budget: LaBrunerie

Motion to 2nd: Trotter

Not Voting: Stanton

Motion passes: 8:0

VII. OLD BUSINESS

115 Lynn St.

Still working on closing.

Anthony Stanton arrived at 6:58pm.

VIII. NEW BUSINESS

Robert Wood Johnson Foundation Grant Opportunity

Ascani currently getting her master degree from MU in geography and has been working on a side project on urban renewal in Columbia. The Robert Wood Johnson Foundation is a private foundation that released a grant based on health equity and social determinants of health. Discussed the possibly of the CCLT being the fiscal sponsors for the grant and the roles the board and staff would hold. Grant proposal is due by June 4th 2025 and the award period would be for one year.

Motion to approve Ascani and her professor proposal to apply for the Robert Wood Johnson Foundation grant using the CCLT as the fiscal sponsor based on staff and lawyer approval: LaBrunerie

Motion to 2nd: Bush-Cook

Abstain: Ascani
Motion passes: 8:0

Motion to allow the CCLT board president to submit the grant proposal on behalf of the CCLT: Stanton
Motion to 2nd: Hunt
Abstain: Ascani
Motion passes: 8:0

IX. OLD BUSINESS

Strategic Plan

Attachments: [2025-2026 Goals](#)

[Distributed at 5.7.25 Meeting - CCLT Strategic Plan Powerpoint](#)

Stanton used the original strategic plan that was created and updated it to the present time. The four outcomes of the strategic plan include; CCLT fulfills its obligations as a subrecipient of City of Columbia ARPA funds, CCLT will reestablish strategic partnerships with the city, local banks, and donors to foster a fully functioning CLT with independent and sustainable governance and operations, CCLT is fiscally sound and maintains a growing and diversifying portfolio of revenue, and CCLT has an expanding portfolio of permanently affordable housing with successful program participants. Discussed each of the outcomes and how they can be measured. Hunt explained the 2025-2026 goals that he put together and the desired outcome of those goals. Board discussed social media and marketing presence along with looking at rehabilitation of homes and city owned properties to build on.

X. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

No comment from public and staff. Carroll stated that she was contacted by Jenny Rigdon asking for help with the issue of people speeding down 8th street and is needing signatures from neighboring residences.

XI. NEXT MEETING DATE

June 4, 2025

XII. ADJOURNMENT

The meeting was adjourned at 8:37pm.

Motion to adjourn: Stanton
Motion to 2nd: Head
Not Voting: LaBrunerie
Motion passed: 8:0