



CITY OF COLUMBIA, MISSOURI

Citizens Police Review Board

May 23, 2016

Honorable Mayor Treece and Esteemed Council Members:

The ordinance establishing the Citizens Police Review Board (CPRB) requires Board members to follow the NACOLE (National Association for Civilian Oversight of Law Enforcement) code of ethics. The ordinance also provides that training should include topics suggested by NACOLE in its recommended orientation and training for Board members. To that end, the CPRB has a history of engaging with materials and training created by NACOLE as well as sending our members to their annual conference.

The CPRB is politely requesting funds to send a maximum of 3 people to this year's annual conference (estimated costs attached). Normally, the standard travel budget of the CPRB is sufficient to fund our attendance at the conference. However, NACOLE's 2015 conference took place in fiscal year 2016, as is NACOLE's 2016 conference. In 2013, the CPRB made a similar request, passed as a resolution by the City Council, due to a similar fiscal year with NACOLE conferences.

The overarching topic for NACOLE's conference this year is "Confronting Systemic Injustice"; a topic that is not only part and parcel to the work of review boards, but also closely tied in to the City of Columbia's Strategic Plan. Additionally, NACOLE recently began their own strategic planning process, "NACOLE in 2020." Upon learning of this, the CPRB agreed to do the same; we will be taking time to engage one another, the community, and research/training to help envision what oversight should look like in Columbia in the next 5 years.

If the City Council is unable to fund from their reserves, the Board would ask that we be allowed to move funds from our miscellaneous contractual account to our travel account. As the Board seeks to be good stewards of the City's funds, we plan to work strategically to ensure at least one, if not more, of the members sent to the conference either maintain, or achieve, Certified Practitioner of Oversight credentials. Additionally, we would be willing to share hotel rooms and take the most cost-effective means of transportation where applicable.

The success of this Board is critical to the ongoing work of improving community relations as it relates to citizens and the Police Department. We are respectfully requesting that sufficient funds be made available to continue our training. The Board thanks you in advance for your consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads "James C. Martin".

James C. Martin

Chair

NACOLE ESTIMATED CONFERENCE COSTS
Albuquerque, New Mexico

Conference dates: September 25-29, 2016

Registration fee:

\$450 + \$9.95 fee per person = **\$459.95 per person (due by July 15, 2016 to get this rate)**

Hotel:

\$116.58/night includes taxes/fees

1 room - \$466.32

2 rooms - \$932.64

3 rooms - \$1398.96

Airfare:

Approx. airfare per person to Albuquerque, New Mexico from:

Columbia, Missouri - **\$610 + \$25 per bag = \$635 per person**

St. Louis, Missouri - **\$430 + \$25 per bag = \$455 per person**

Kansas City, Missouri - **\$405 + \$25 per bag = \$430 per person**

Travel to/from Saint Louis or KC airport:

MoX Shuttle Service - **\$94 round trip first person (\$80 each addl. person on same shuttle – 2 people same shuttle is \$174; 3 people same shuttle is \$254)**

St. Louis driving together – (210 miles round trip – Mileage reimbursement .540) - **\$113.40**

Kansas City driving together - (306 miles round trip) – **\$165.24**

Airport Parking:

St. Louis/Kansas City - \$7.50 per 24 hr. period x 5 periods = **\$37.50 per vehicle**

Food per person:

Total \$142.00

	Breakfast	Lunch	Dinner	Snack	Total
September 25	-	12	23	5	\$40
September 26	Included	12	23	5	\$40
September 27	Included	Included	23	5	\$28
September 28	Included	12	Included	5	\$17
September 29	Included	12	-	5	\$17

NACOLE CONFERENCE COSTS
Albuquerque, New Mexico

ONE HOTEL ROOM

Total for 1 person flying out of:

Columbia	\$ 1703.27
St. Louis using MoX	\$ 1617.27
Kansas City using MoX	\$ 1592.27
St. Louis driving together to airport	\$ 1671.17
Kansas City driving together to airport	\$ 1701.01

Totals for 2 people flying out of:

Columbia	\$ 2940.22
St. Louis using MoX	\$ 2754.22
Kansas City using MoX	\$ 2704.22
St. Louis driving together to airport	\$ 2731.12
Kansas City driving together to airport	\$ 2732.96

TWO HOTEL ROOMS

Totals for 2 people flying out of:

Columbia	\$ 3406.54
St. Louis using MoX	\$ 3220.54
Kansas City using MoX	\$ 3170.54
St. Louis driving together to airport	\$ 3197.44
Kansas City driving together to airport	\$ 3199.28

Totals for 3 people flying out of:

Columbia	\$ 4643.19
St. Louis using MoX	\$ 4357.49
Kansas City using MoX	\$ 4282.49
St. Louis driving together to airport	\$ 4254.39
Kansas City driving together to airport	\$ 4231.23

THREE HOTEL ROOMS

Totals for 3 people flying out of:

Columbia	\$ 5109.81
St. Louis using MoX	\$ 4823.81
Kansas City using MoX	\$ 4748.81
St. Louis driving together to airport	\$ 4720.71
Kansas City driving together to airport	\$ 4697.55

Fiscal Year 2016 Budget for Citizens Police Review Board

	Printing	Travel	Miscellaneous Contractual	Postage	Registration and Tuition
Budgeted	\$800.00	\$5,350.00	\$16,350.00	\$0.00	\$0.00
Used	\$0.00	\$3,981.73	\$400.00*	\$6.89	\$1,350.00**
Available	\$800.00	\$1,368.27	\$15,950.00	-\$6.89	-\$1,350.00

*The \$400.00 taken out of Miscellaneous Contractual was for annual NACOLE dues.

**The \$1,350.00 taken out of Registration and Tuition was for the registration fees for three people to attend the 2015 NACOLE conference.

Previous NACOLE Conferences:

2013 – Salt Lake City, UT: 2 members attended. \$3,250.00 was budgeted for travel FY2013. Resolution was also passed by City Council transferring an additional \$3,500.00 to the FY2013 travel budget for the two members to attend the 2013 NACOLE conference.

2014 – Kansas City, MO: 3 members attended. \$3,250.00 in budget for travel FY2014. This conference was in state so less travel money was needed compared to other years.

2015 – Riverside, CA: 3 members attended. THE 2015 CONFERENCE WAS HELD IN OCTOBER 2015. The late date pushed the conference into the 2016 fiscal year. The conference for 2016 is being held in September 2016 and also falls into the 2016 fiscal year. This is why there is a lack of funds in the travel budget to attend the 2016 NACOLE conference. Two conferences fell in the same fiscal year.

There is currently \$15,950.00 remaining in the Miscellaneous Contractual budget line.