

**MEMORANDUM OF  
UNDERSTANDING BETWEEN  
PedNet Coalition and the  
City of Columbia, Missouri  
on behalf of the Vision Zero Project**

This Memorandum of Understanding (hereinafter “MOU”) is by and between the PedNet Coalition (hereinafter “PedNet”) and the City of Columbia, Missouri (hereinafter “City”) for purposes of outlining the roles and responsibilities of each party with respect to funding being provided by PedNet from a portion of the Missouri Foundation for Health Grant (hereinafter “MFHG”) to the City for purposes of furthering the Vision Zero Project through the development, implementation and management of a “Vision Zero Smart Road User Program.”

**About the Smart Road User Program:** This program will consist of road-user safety training to income-eligible applicants. Once an application is approved, participants will have fully-paid access to a cycling class, followed by driving instruction courses from a local certified professional driving instructor. The cycling class will include classroom instruction, bike handling skills, and on-road rides. Driver safety sessions are all in-car and may include beginner driver lessons, customized driving lessons, or single specific driving lessons. This program is consistent with the Vision Zero Project.

The MFHG funding will be used as scholarships for income-eligible applicants to participate in the program. If the City terminates the program before the funding is depleted or the funding is not depleted within five (5) years after the execution date of this MOU, then the City will return all unused funds to PedNet.

PedNet will:

- Provide funding from the MFHG to the City in the amount of \$14,142. The City, along with feedback from PedNet, will develop, implement and manage the Smart Road User Program. The funding will be used to pay for the cycling and driver-safety sessions of approved applicants.
- Make a one-time payment to City in the amount of \$14,142 by November 30, 2018. This funding will provide financial support for the scholarship program beginning in early 2019 to be used until the funds are depleted.
- Provide services at its discretion to assist City in the creation, development and implementation of the Smart Road User Program. These services include, but are not necessarily limited to, the following: providing input and approval of marketing materials; assisting with the development of program applications; facilitating arrangements with training entities; and, monitoring the general success of program.

City will:

- Be responsible for the development, creation and implementation of the Smart Road User Program. This responsibility includes, but is not necessarily limited to, the following: creating marketing materials and submitting them to PedNet for review; developing the application for the program; managing the funds for the program; facilitating arrangements with training entities; actively manage participation in the program from the receipt of application through graduation; maintain all records related to the program; and, monitoring the general success of the program.
- Manage all funds consistent with the terms of this MOU.
- Report back to PedNet the number of attendees who complete the program and any other information related to the program as needed. The frequency and format of the reporting will be determined by PedNet.

The undersigned hereto agrees with roles and responsibilities outlined in this memorandum.

**PEDNET COALITION**

By: \_\_\_\_\_  
Annette Triplett, Executive Director  
PedNet Coalition

Date: \_\_\_\_\_

**CITY OF COLUMBIA, MISSOURI**

By: \_\_\_\_\_  
Mike Matthes, City Manager

Date: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
Sheela Amin, City Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Nancy Thompson, City Counselor