



Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: August 7, 2017

Re: Amending Chapter 19 of the City Code as it relates to unclassified service; amending the FY 2017 Annual Budget by adding and deleting positions in the Finance Department; amending the FY 2017 Classification and Pay Plan by adding a classification.

## Executive Summary

This change modifies the FY2017 Classification and Pay Plan to include a job title of "Assistant Controller", pay grade D10 for the Accounting Division of the Finance Department to better fill operational needs.

## Discussion

This change modifies the FY2017 Classification and Pay Plan to include a job title of "Assistant Controller", pay grade D10. The Assistant Controller will provide backup in the absence of the Controller and supervises/provides leadership to the various levels of accountants and administrative support staff (including the payroll function) while assisting with the correct application of accounting pronouncements, laws and regulations.

There will be no fiscal impact this year due to the increase in personnel expenses as funds are available in the Finance Department due to vacancies in other positions. This change will be funded for the remainder of FY2017 with funds allocated from the vacant Treasurer position and will utilize the funds budgeted for the vacant Pension Administrator position in FY2018.

## Fiscal Impact

Short-Term Impact: Although the cost of the position would be \$8,484 for the remainder of the fiscal year, this cost is offset by the same amount appropriated for the vacant Treasurer position and would therefore have a net budgetary impact of \$0.

Long-Term Impact: Annual cost of salary plus benefits would be \$100,330 and funded with the amounts that would have been used for the pension administrator position.

## Strategic & Comprehensive Plan Impacts

### Strategic Plan Impacts:

Primary Impact: Operational Excellence, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

### Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable



# City of Columbia

701 East Broadway, Columbia, Missouri 65201

## Legislative History

Date	Action
None	None

## Suggested Council Action

Authorize an amendment to Chapter 19 of the City Code as it relates to unclassified service; amend the FY2017 Annual Budget and the FY2017 Classification and Pay Plan relating to positions in the Finance Department.