

**ADMINISTRATIVE PUBLIC IMPROVEMENT PROJECT**

Project name and brief description: This project will include construction of five bus shelters. The locations will be at existing bus stops near the following intersections: Rollins St & Tiger Ave, Garth Ave & Sexton Rd, Brown School Rd & Edenton Blvd, Paris Rd & Hinkson Ave, and Paris Rd & Bus Loop 70. At each of the locations the bus shelter includes construction of a concrete pad and installation of the shelter structure. Staff is working with the adjacent property owners to acquire easements where the shelters will not be located completely in street right-of-way. The City term and supply contract will be used to construct the concrete pads. The bus shelters will be installed by City Staff. Construction is planned for this spring and summer.

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Department: Public Works

Estimated cost: \$49,000

Funding source: 1/4 cent CIP Sales Tax

Project meets the following criterion (check one):

- Construction, upgrade or relocation of electric distribution lines less than sixty-nine (69) KV that is estimated to cost less than one million dollars (\$1,000,000.00).
- Water and electric production facility expansion projects estimated to cost less than five hundred thousand dollars (\$500,000.00).
- Sanitary sewer projects estimated to cost less than one hundred fifty thousand dollars (\$150,000.00).
- Storm water utility public improvement projects estimated to cost less than one hundred fifty thousand dollars (\$150,000.00).
- Any project estimated to cost less than fifty thousand dollars (\$50,000.00).

No tax bills will be issued for the project.

Project does not require exercise of power of eminent domain.

IP meeting held on \_\_\_\_\_

Attendance: \_\_\_\_\_

Result: \_\_\_\_\_

Other contacts: Adjacent property owners contacted about the project.

Note: IP meetings are not required for ordinary maintenance of public improvements or for projects where there are no obvious interested parties.

Submitted by: \_\_\_\_\_  
Department Head

Approved: \_\_\_\_\_  
City Manager