



MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES

PROGRAM SERVICES CONTRACT

This contract is entered into by and between the State of Missouri, Department of Health and Senior Services (Department/state agency) and the below named entity/individual (Contractor). The contract consists of the contract signature page, the scope of work; any attachments referenced and incorporated herein; the terms and conditions; and any written amendments made in accordance with the provisions contained herein. This contract expresses the complete agreement of the parties. By signing below, the Contractor and Department agree to all the terms and conditions set forth in this contract.

Tracking # 56864	Contract Title: TEEN CONNECTION PROJECT	
Contract Start: 10/1/2024	Contract End: 9/30/2026	Questions/Please Contact: PROCUREMENT UNIT @ (573)751-6471
Contract #: KQ250056864		Amend #: 01

PLEASE VERIFY/COMPLETE - TYPE OR PRINT - SIGNATURE REQUIRED

NAME OF ENTITY/INDIVIDUAL (Contractor)	
CITY OF COLUMBIA	
DOING BUSINESS AS (DBA) NAME	
ON BEHALF OF BOONE COUNTY HEALTH AND HUMAN SERVICES	
MAILING ADDRESS	
1005 WEST WORLEY P O BOX 6015	
CITY, STATE, and ZIP CODE	
COLUMBIA MO 65205-6015	
REMIT TO (PAYMENT) ADDRESS (if different from above)	
CITY, STATE, and ZIP CODE	
CONTACT PERSON	EMAIL ADDRESS
PHONE NUMBER	FAX NUMBER
TAXPAYER ID NUMBER (TIN) *****	UEI NUMBER WZR4KM9CBTV3
CONTRACTOR'S AUTHORIZED SIGNATURE	DATE
PRINTED NAME De'Carlton Seewood	TITLE City Manager
DEPARTMENT OF HEALTH AND SENIOR SERVICES DIRECTOR OF DIVISION OF ADMINISTRATION OR DESIGNEE SIGNATURE	DATE

Approved as to form:

AMENDMENT #01 TO CONTRACT KQ250056864

CONTRACT TITLE: Teen Connection Project

CONTRACT PERIOD: October 1, 2025 through September 30, 2026

The Department of Health and Senior Services hereby exercises its option to renew the above referenced contract; therefore Section 1.1 is hereby deleted in its entirety and replaced with revised Section 1.1 as follows:

- 1.1 The contract amount shall not exceed \$49,652.53 for the period of October 1, 2025 through September 30, 2026.

In addition, the Department of Health and Senior Services desires to amend the above-referenced contract in accordance with the following:

1. Delete Section 1.5 in its entirety and replace with revised Section 1.5 as follows:
 - 1.5 Unless otherwise stated in this contract, the Contractor shall use the below information for any correspondence regarding this contract:

Program Name: Adolescent and School Health Program
Program Contact: Benjamin Pringer, Program Manager
Address: 930 Wildwood Dr., Jefferson City, MO 65109
Phone: 573-751-1364
Email: Benjamin.Pringer@health.mo.gov

2. Delete Section 3 in its entirety and replace with revised Section 3 as follows:

3. Deliverables and Outcomes:

- 3.1 The Contractor shall designate one (1) person as the Contract Coordinator who will serve as the sole point of contact for all contract related correspondence with Department staff.
 - 3.1.1 The Contract Coordinator shall be responsible for all program implementation and oversight.
 - 3.1.2 The Contract Coordinator shall conduct a minimum of one (1) on-site observation per club, per contract year.
 - 3.1.3 The Contract Coordinator shall be responsible for the accuracy of all provided information submitted to the Department staff and external evaluator.
 - 3.1.4 The Contract Coordinator shall attend the annual in-person Coordinator Summit, hosted by Department staff in Jefferson City, Missouri.

- 3.2 The Contractor shall serve as a local TCP National Network provider responsible for the coordination of local TCP Clubs, assuring that the TCP model is implemented with fidelity.
- 3.2.1 A TCP Club is a group of adolescents who have enrolled in a specific TCP program that meets consistently at the same time with the same group of adolescents and facilitator(s) over twelve (12) to sixteen (16) weeks (usually a school semester).
- 3.3 The Contractor shall provide at least two (2) personnel trained as TCP facilitators prior to conducting TCP for adolescents.
- 3.3.1 If not already trained, the Contractor shall send personnel to TCP facilitator training provided and/or conducted by the Department.
 - a. The Contractor shall be responsible for the curriculum costs involved for training personnel.
 - i. The Department will provide the training to the Contractor at no cost.
- 3.3.2 Any personnel previously trained must participate in a recertification teach-back process with Department staff every three (3) years.
- 3.3.3 The Contractor should have both male and female facilitators.
- 3.4 The Contractor shall conduct a minimum of twelve (12) weekly meetings with adolescents over a maximum of (16) weeks (usually a school semester), with the exception of the original contract period which may be used for preparation, training and recruitment of staff and adolescents in order to begin TCP clubs at the beginning of the school year.
- 3.4.1 Facilitators must adhere to the TCP curriculum; no modifications shall be allowed unless prior approval from Department staff.
 - a. Requests for modification of curriculum must be submitted to Department staff no later than three months prior to planned initiation of modifications.
- 3.4.2 The Contractor shall obtain the curriculum from the publisher for the TCP curriculum.
- 3.4.3 Lessons must be implemented based on the length of time stated in the TCP curriculum (approximately one [1] hour in length).
- 3.4.4 The curriculum must be presented from a values-neutral standpoint.

- 3.4.5 The same certified TCP facilitators shall be assigned to the TCP Club throughout the duration of the program. Any adjustments to assigned facilitators must have prior approval by Department staff.
- 3.4.6 The Contractor shall present TCP curriculum to a developmentally appropriate audience.
 - a. TCP is evidence-based for adolescents in grades nine (9) through twelve (12), or ages fourteen (14) to nineteen (19).
 - b. TCP shall be delivered to groups comprised of no less than seven (7) and no more than fifteen (15) adolescents per TCP Club unless prior approval is received from Department staff.
- 3.5 Clubs funded through the Personal Responsibility Education Program (PREP) Grant as indicated on the Program Summary, Attachment B, which is attached hereto and is incorporated by reference as if fully set forth herein, shall ensure that grant-required adulthood preparation subjects are addressed.
 - 3.5.1 The Contractor's TCP facilitators shall conduct the clubs noted in Attachment B.
- 3.6 Clubs funded through the Sexual Risk Avoidance Education (SRAE) Grant as indicated on the Program Summary, Attachment B, which is attached hereto and is incorporated by reference as if fully set forth herein, shall implement sexual risk avoidance education using a positive youth development framework, therefore facilitators shall implement the approved adaptations noted in Attachment B.
- 3.7 The Contractor may work in their community to raise awareness of the issue of teen pregnancy and of the importance of prevention education.
- 3.8 The Contractor shall require each staff member to participate in a minimum of one (1) professional development session each year either virtually or in-person.
 - 3.8.1 The Contractor shall require one staff member to attend/participate in an in-person, yearly training facilitated by Department staff. Training to be determined on a yearly basis by Department staff and notification of training will be provided no less than ninety (90) days prior to the required event.
 - 3.8.2 The staff member attending professional development shall share knowledge gained with the Contractor's staff.
 - 3.8.3 The Contract Coordinator and all facilitators shall complete virtual mandated reporter training provided by Missouri Network Against Child Abuse and submit a copy of the certification to Department staff no later than sixty (60) days from contract execution.

- a. Contractors and facilitators must be re-certified every three (3) years.
- 3.9 The Contractor shall participate in the TCP Replication Certification process by:
 - 3.9.1 Participating in annual certification site visits with the Department staff for each TCP Club.
 - 3.9.2 The Contractor shall submit a new Program Summary, Attachment B for the subsequent contract period to the Department by no later than ninety (90) days prior to the renewal contract period.
- 3.10 The Contractor shall participate in the project evaluation by working with Department staff and external project evaluator to:
 - 3.10.1 Obtain consent from parents/legal guardians and assents from adolescents to participate in the program and/or research evaluation.
 - a. The Contractors shall use the consent and assent forms provided by the Department.
 - 3.10.2 Complete and submit program implementation fidelity logs within two (2) working days after the sessions are conducted through the online reporting system.
 - 3.10.3 Submit attendance forms through Wyman Connect. Attendance forms must be submitted monthly with invoice documentation.
 - 3.10.4 Complete facilitator feedback surveys after the TCP Clubs are completed for the contract period.
- 3.11 In the event the Contractor provides services in public school districts and/or charter schools, the Contractor shall adhere to requirements of section 170.015, RSMo, regarding human sexuality and sexually transmitted diseases instruction.
- 3.12 As appropriate, the Contractor should provide referrals to health related services (e.g., substance abuse, alcohol abuse, tobacco cessation, family planning, mental health issues, intimate partner violence), local public health and social service agencies, hospitals, voluntary agencies, and health or social services supported by other Federal programs (e.g., Medicaid, State Children's Health Insurance Program (CHIP), Temporary Assistance for Needy Families (TANF)) or state/local programs.
 - 3.12.1 The Contractor should encourage the enrollment of eligible adolescents in public assistance programs such as MO HealthNet (Missouri's Medicaid Program), or any other Federal or State assistance program for which the adolescents may be eligible.

- a. While the Contractor may help adolescents find services for which the adolescents are eligible and make referrals, such health services shall not be paid for with funds from the awarded contract.
- 3.13 The Contractor shall assure that all adolescents are eligible to participate in the Contractor's TCP Club without regard to race, ethnicity or sexual identity.
- 3.14 The Contractor may authentically engage youth advisors to benefit the program and agency through development of a youth advisory council, adding youth to existing councils or boards, or through other Department approved community specific strategies to engage youth in an advisory capacity.
 - 3.14.1 The Contractor may create/run a youth advisory council (YAC) for their agency. The YAC should:
 - a. Include youth of the same age, sex, gender and race of the youth in the communities they represent.
 - b. Include youth with varying lived experience.
 - c. Meet at least quarterly.
 - 3.14.2 The Contractor may add youth advisors to existing councils or boards, or as a consultant to the agency (e.g., School Health Advisory Councils, School Wellness Council, Advisory Boards).
 - a. Youth shall have the same rights as other members of the council or board, if bylaws allow.
 - b. Adult members should receive training on working with youth and youth engagement.
 - 3.14.3 The Contractor may engage youth in a community-specific advisory capacity.
 - 3.14.4 The Contractor should ensure youth are adequately compensated for sharing their time and expertise.
 - a. Youth compensation should be comparable to compensation of other adults working in similar rolls.
- 3.15 The Contractor shall meet as needed or requested with the Department to report on implementation progress and contract deliverables.
 - 3.15.1 The Department will coordinate the meetings, which may be conducted in person, by phone, or virtually at a time that is agreeable to both parties.

- 3.16 The Contractor shall have or be working towards a commercial nicotine-free grounds policy prohibiting the use of all tobacco products, including e-cigarettes, in any indoor facilities and anywhere on grounds in outdoor spaces under the Grantee's control.
- 3.16.1 If the Contactor has no policy, the Contactor must indicate they plan to work towards adopting a policy during the contract period and submit the policy at the end of contract renewal two (2).
- a. An example policy toolkit, Dimensions: Nicotine-Free Policy Toolkit, can be found at <https://www.bhwellness.org/resources/toolkits/Tobacco-Free%20Policy%20Toolkit-web%20v.2.pdf>.
 - b. Supplements for priority populations can be found at <https://www.bhwellness.org/> under the resources, toolkit tab.
3. Add Sections 4.3 and 4.4 in their entirety as follows:
- 4.3 The Contractor shall submit to the Department a Monthly Activity Report due by the 15th of each month following the month services are rendered. Each report shall include:
- 4.3.1 Major activities and accomplishments.
 - 4.3.2 Challenges encountered.
 - 4.3.3 Activities planned for the next month.
 - 4.3.4 Community capacity building activities.
 - 4.3.5 Other pertinent information.
- 4.4 Fiscal reports shall include supporting documentation for all expenses incurred within the reporting period, including a budget balance sheet, payroll, and accounting records, including invoices and receipts.
- 4.4.1 The Contractor shall submit an annual performance report to the Department within thirty (30) calendar days after the end of the contract period. The report shall include:
- a. Summary of progress to date on implementing the work plan and contract deliverables;
 - b. Successes describing progress on completing activities, as well as any additional successes (e.g., identified through evaluation results or lessons learned) achieved in the past year; and

- c. Challenges that affected the contractor's ability to achieve annual and program period outcomes, gather data, and complete work plan activities and any additional challenges; strategies implemented to overcome the challenges; and lessons learned in the past year.
- 4. Delete Section 6.5 in its entirety and replace with revised Section 6.5 as follows:
 - 6.5 The Contractor shall submit invoices to:

Bureau of Community Health and Wellness
P.O. Box 570
Jefferson City, MO 65102-0570

Or email: Connect@health.mo.gov
- 5. Delete Attachment A in its entirety and replace with revised Attachment A, which is attached hereto and is incorporated by reference as if fully set forth herein.

All other terms, conditions and provisions of the above referenced contract shall remain the same and apply hereto.

CERTIFICATIONS AND SPECIAL PROVISIONS

1. GENERAL

- 1.1 To the extent that this contract involves the use, in whole or in part, federal funds, the signature of the Contractor's authorized representative on the contract signature page indicates compliance with the following Certifications and special provisions.

2. CONTRACTOR'S CERTIFICATION REGARDING SUSPENSION AND DEBARMENT

- 2.1 The Contractor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any Federal department or agency pursuant to 2 CFR Part 180.
- 2.2 The Contractor shall include these certification requirements regarding debarment, suspension, ineligibility, and voluntary exclusion in all lower tier covered transactions.
- 2.3 If the Contractor enters into a covered transaction with another person at the next lower tier, the Contractor must verify that the person with whom it intends to do business is not excluded or disqualified by:
- 2.3.1 Checking the System of Award Management (SAM) <https://www.sam.gov>; or
- 2.3.2 Collecting a certification from that person; or
- 2.3.3 Adding a clause or condition to the covered transaction with that person.

3. CONTRACTOR'S CERTIFICATION REGARDING LOBBYING

- 3.1 The Contractor certifies that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 3.2 The Contractor certifies that no funds under this contract shall be used to pay for any activity to support or defeat the enactment of legislation before the Congress, or any State

CERTIFICATIONS AND SPECIAL PROVISIONS

or local legislature or legislative body. The Contractor shall not use any funds under this contract to pay for any activity to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government.

- 3.3 The Contractor certifies that no funds under this contract shall be used to pay the salary or expenses of the Contractor, or an agent acting for the Contractor who engages in any activity designed to influence the enactment of legislation or appropriations proposed or pending before the Congress, or any State, local legislature or legislative body, or any regulation, administrative action, or Executive Order issued by the executive branch of any State or local government.
- 3.4 The above prohibitions include any activity to advocate or promote any proposed, pending or future Federal, State or local tax increase, or any proposed, pending or future requirement or restriction on any legal consumer product, including its sale or marketing, including but not limited to the advocacy or promotion of gun control.
- 3.5 If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with any Federal contract, grant, loan, or cooperative agreement, the Contractor shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.
- 3.6 The Contractor shall require that the language of this section be included in the award documents for all subawards at all levels (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- 3.7 This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

CERTIFICATIONS AND SPECIAL PROVISIONS

4. CONTRACTOR'S CERTIFICATION REGARDING A DRUG FREE WORKPLACE

- 4.1 The Contractor certifies it shall provide a drug free workplace in accordance with the Drug Free Workplace Act of 1988, 41 U.S.C. Chapter 81, and all applicable regulations. The Contractor is required to report any conviction of employees providing services under this contract under a criminal drug statute for violations occurring on the Contractor's premises or off the Contractor's premises while conducting official business. The Contractor shall report any conviction to the Department within five (5) working days after the conviction. Submit reports to:

Missouri Department of Health and Senior Services
Division of Administration, Grants Accounting Unit
P.O. Box 570
920 Wildwood Drive
Jefferson City, Missouri 65102-0570

5. CONTRACTOR'S CERTIFICATION REGARDING ENVIRONMENTAL TOBACCO SMOKE

- 5.1 The Pro-Children Act of 1994, (Public Law 103-227, 20 U.S.C. §§ 6081-6084), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The Pro-Children Act also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The Pro-Children Act does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable Federal funds is Medicare or Medicaid; or facilities where WIC coupons are redeemed. Failure to comply with the provisions of the Pro-Children Act may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity.
- 5.2 The Contractor certifies that it will comply with the requirements of the Pro-Children Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Pro-Children Act.

CERTIFICATIONS AND SPECIAL PROVISIONS

- 5.3 The Contractor agrees that it will require that the language of this certification be included in any subcontract or subaward that contains provisions for children's services and that all subrecipients shall certify accordingly. Failure to comply with the provisions of the Pro-Children Act law may result in the imposition of a civil monetary penalty of up to \$1,000 per day.

6. CONTRACTOR'S CERTIFICATION REGARDING NON-DISCRIMINATION

- 6.1 The Contractor shall comply with all federal and state statutes, regulations and executive orders relating to nondiscrimination and equal employment opportunity to the extent applicable to the contract. These include but are not limited to:
- 6.1.1 Title VI of the Civil Rights Act of 1964 (P.L. 88-352, 42 U.S.C. § 2000d *et seq.*) which prohibits discrimination on the basis of race, color, or national origin (this includes individuals with limited English proficiency) in programs and activities receiving federal financial assistance and Title VII of the Act which prohibits discrimination on the basis of race, color, national origin, sex, or religion in all employment activities;
 - 6.1.2 Equal Pay Act of 1963 (P.L. 88 -38, as amended, 29 U.S.C. § 206 (d));
 - 6.1.3 Title IX of the Education Amendments of 1972, as amended (20 U.S.C §§ 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex;
 - 6.1.4 Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794) and the Americans with Disabilities Act of 1990, as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12101 *et seq.*) as implemented by all applicable regulations;
 - 6.1.5 The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107) which prohibits discrimination on the basis of age;
 - 6.1.6 Missouri State Regulation, 19 CSR 10-2.010, Civil Rights Compliance Requirements; and
 - 6.1.7 The requirements of any other nondiscrimination federal and state statutes, regulations and executive orders which may apply to the services provided via the contract.

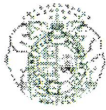
CERTIFICATIONS AND SPECIAL PROVISIONS

7. CONTRACTOR'S CERTIFICATION REGARDING EMPLOYEE WHISTLEBLOWER PROTECTIONS

- 7.1 The Contractor shall comply with the provisions of 41 U.S.C. 4712 that states an employee of a contractor, subcontractor, grantee, or subgrantee may not be discharged, demoted or otherwise discriminated against as a reprisal for "whistleblowing". In addition, whistleblower protections cannot be waived by any agreement, policy, form, or condition of employment.
- 7.2 The Contractor's employees are encouraged to report fraud, waste, and abuse. The Contractor shall inform their employees in writing they are subject to federal whistleblower rights and remedies. This notification must be in the predominant native language of the workforce.
- 7.3 The Contractor shall include this requirement in any agreement made with a subcontractor or subgrantee.

8. CLEAN AIR ACT AND WATER POLLUTION CONTROL ACT

- 8.1 The Contractor shall comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 *et seq.*) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 *et seq.*).

**CONTRACT FUNDING SOURCE(S)**

The Contract Funding Source(s) identifies the total amount of funding and federal funding source(s) expected to be used over the life of this contract. The CFDA number is the pass-through identification number for your Schedule of Expenditures of Federal Awards (SEFA), if one is required. You may reconcile your financial records to actual payment documents by going to the vendor services portal at <https://www.vendorservices.mo.gov/>. If the funding information is not available at the time the contract is issued, the Contractor will be notified in writing by the Department. Please retain this information with your official contract files for future reference.

Tracking #	56864	State: 0%	\$0.00	Federal: 100%	\$94,638.13
Contract Title:	TEEN CONNECTION PROJECT				
Contract Start:	10/1/2024	Contract End:	9/30/2026	Amend#: 01	Contract #: KQ250056864
Vendor Name:	CITY OF COLUMBIA				

CFDA: 0 **Research and Development:****CFDA Name:****Federal Agency:****Federal Award:** ***Federal Award Name:** *

Federal Award Year: *	DHSS #: ZZZ-PENDING FOA	Federal Obligation:	\$49,652.53
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CFDA: 93.092 **Research and Development:** N**CFDA Name:** AFFORDABLE CARE ACT (ACA) PERSONAL RESPONSIBILITY EDUCATION PROGRAM**Federal Agency:** DEPARTMENT OF HEALTH AND HUMAN SERVICES / ADMINISTRATION FOR CHILDREN AND FAMILIES**Federal Award:** 2301MOPREP**Federal Award Name:** PERSONAL RESPONSIBILITY EDUCATION PROGRAM

Federal Award Year: 2023	DHSS #: 2301MOPREP	Federal Obligation:	\$44,985.60
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* The Department will provide this information when it becomes available.

Project Description:

To implement the Teen Connection Project (TCP) evidence-based teen pregnancy prevention program.