

Introduced by _____

First Reading _____

Second Reading _____

Ordinance No. _____

Council Bill No. B 162-19

AN ORDINANCE

amending Chapter 2 of the City Code to change the name of the “Columbia Community Development Commission” to the “Housing and Community Development Commission” and updating requirements relating to membership, meetings, duties and responsibilities, and conflicts of interest; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. Chapter 2 of the Code of Ordinances of the City of Columbia, Missouri, is hereby amended as follows:

Material to be deleted in ~~strikeout~~; material to be added underlined.

DIVISION 7. HOUSING AND COMMUNITY DEVELOPMENT

Sec. 2-281. Established.

The ~~Columbia~~ Housing and Community Development Commission is hereby established.

Sec. 2-282. Members; qualifications; compensation; terms.

The housing and community development commission shall be composed of nine (9) members, who shall be qualified voters of the city, and shall consist of one (1) member from the ~~Boone County Community~~ Human Services Advisory Commission chosen by that commission, one (1) member from each of the six (6) wards of the city, and two (2) at-large members. Selection of members shall be made so as to encourage substantial representation of low and moderate income citizens and members of minority groups in accordance with federal guidelines as well as persons with expertise in real estate, finance, construction or housing. They shall serve without compensation and shall not be paid officers or employees of the city. The terms of office shall be three (3) years. The city council shall, on or before the first day of November of each year, make appointments to fill the terms expiring at that time. The member from the ~~Boone County Community~~ Human Services Advisory Commission shall be a voting member but shall not be eligible to serve as an officer of the ~~Columbia~~ housing and community development commission.

Sec. 2-283. Election and terms of officers; vacancies.

The commission shall elect three (3) of its members to serve as chair, vice-chair and secretary. Each officer shall hold office for a term of one (1) year. When any officer's appointment to the commission expires or becomes vacant, the commission shall elect a new officer.

Sec. 2-284. Meetings; quorum; attendance.

The housing and community development commission shall hold meetings once each month at a time and place to be determined by the commission, and such special meetings as called for by the chair of the commission. When there is no business to conduct, the chair may cancel the monthly meeting. A simple majority of the current members of the commission shall constitute a quorum for the transaction of business. The chair of the commission is authorized to excuse any member from attendance at a commission meeting; provided, that the member requested to be excused before the meeting. Any member who is absent, without being excused, from twenty-five (25) percent of the regular commission meetings held in a calendar year shall automatically forfeit the office. Any member who is absent, without being excused, from three (3) consecutive regular meetings shall automatically forfeit the office. It shall be the duty of the chair of the commission to promptly notify the city council of the vacancy.

Sec. 2-285. Duties and responsibilities.

The housing and community development commission shall have responsibility and be required to:

- (1) Act in an advisory capacity in all matters pertaining to affordable housing and community development.
- (2) Consider the annual application for the expenditures of federal funds under the Housing and Community Development Act of 1974 and make recommendations with respect thereto to the city manager and the city council.
- (3) Assist in the planning of such funded activities, promote and stimulate public interest therein; and to that end, solicit to the fullest possible extent the cooperation of the neighborhood associations and other public and private agencies.
- (4) Provide citizens with an adequate opportunity to participate in an advisory role in planning, implementing and assessing the program and affordable housing metrics in accordance with federal regulations now or hereafter adopted by providing adequate information to citizens, holding public hearings to obtain views of citizens, and providing citizens an opportunity to

comment on the city's affordable housing and community development performance.

Sec. 2-286. Conflict of interest.

Commission members shall not serve on the board of directors or be employed by any agency which applies for funding through the commission or which receives funding upon recommendation of the commission. For purposes of this section, each academic and administrative unit of the University of Missouri shall be considered a separate agency and each school of the Columbia Public School District shall be considered a separate agency. Any commission members who violates this section shall automatically forfeit such member's ~~his~~ office. It shall be the duty of the ~~chairman~~ of the commission ~~board~~ to promptly notify the city council of the vacancy.

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED this _____ day of _____, 2019.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor