



Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: June 1, 2020

Re: Contract with RubinBrown LLC for Performance/Integrated Audit Services

Executive Summary

A resolution authorizing the City Manager to sign a contract with RubiBrown LLC for Performance/Integrated Audit Services in the amount of \$21,000

Discussion

At the February 3, 2020 City Council meeting Staff presented a report to Council for the release of a request for proposal (RFP) for performance/integrated audit services. On February 6, 2020 that RFP was released to the public, and the City received 7 proposals in response. Of the 7 proposals, 2 firms where invited to present to Staff. Staff ranked RubinBrown LLC the highest in skill, experience and time commitments of the specific persons who will be performing the services required. Staff also ranked RubinBrown LLC the highest in prior experience and reputation of the auditor conducting performance (integrated) audits for municipalities or political subdivisions, with emphasis in auditing utility operations.

The Finance and Audit Committee has reviewed the response from Rubin Brown and found them to be the reasonable choice.

Fiscal Impact

Short-Term Impact: \$21,000

Long-Term Impact: Cost will depend on additional audits requested

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Operational Excellence, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Inter-Governmental Cooperation, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
02/03/2020	REP5-20 Performance/Integrated Audit Request for Proposal (RFP)

Suggested Council Action

Approval of the resolution as submitted