



City of Columbia, Missouri

Meeting Minutes

Historic Preservation Commission

Tuesday, May 6, 2025

7:00 PM

Regular Meeting

Conference Room 1B

City Hall

701 E. Broadway

I. CALL TO ORDER

Stephen Bybee - Chair, Melissa Hagen - Vice-Chair, Tyler Travers - Acting Secretary

Present: 6 - Melissa Hagen, Stephen Bybee, Tanner Ott, Tyler Travers, Carrie Gartner and Josh Parshall

II. INTRODUCTIONS

No formal introductions were necessary.

III. APPROVAL OF AGENDA

Commissioner Gartner moved to approve the agenda as distributed.

Commissioner Travers seconded, and the motion passed unanimously by voice vote.

IV. APPROVAL OF MINUTES

Commissioner Gartner moved to approve the April meeting minutes as distributed.

Commissioner Hagen seconded, and the motion passed unanimously by voice vote.

April Meeting Minutes

Attachments: [HPC MINUTES 04012025](#)

V. DEMOLITION PERMIT APPLICATIONS

After a brief discussion of the demolition permit applications, Commissioner Gartner moved to close review of the pending applications.

Commissioner Ott seconded, and the motion passed unanimously by voice vote.

1201 Lakeview Avenue

Attachments: [1201 Lakeview ASSESSOR](#)
[1201 Lakeview St](#)

602 N. Eighth Street (Miller Hall)

Attachments: [602 N. Sixth St ASSESSOR](#)

[Demo Plans](#)

[602 N. Sixth St](#)

VI. STAFF REPORTS

A. FY 2025 Budget Update

City Staff Liaison, Rusty Palmer, presented to the commission a staff report on the HPC budget, indicating that few funds have been spent in FY 25, approx.; \$600 on plaques, \$450 on Most Notable Properties food, \$90 for a table runner, \$300 on Reichman pavilion rental.

B. Interactive Historic Properties Map Updates

Attachments: [HPC Interactive Map Updates](#)

Mr. Palmer further detailed that recommended updates to HPC's interactive map have been compiled in a spreadsheet based on feedback from the public and that he is collaborating with GIS staff on implementation.

C. Preservation Plan Definitions Section Comparison

Attachments: [Historic Preservation Plan Definitions \(Current vs SHPO Sample\)](#)

Mr. Palmer explained that there are some overlaps between definitions found within SHPO sample preservation ordinance and the HPC's preservation establishing ordinance, and that the commission may want to comb through these and potentially adopt definitions as a part of the preservation plan process for uniformity and clarity.

VII. OLD BUSINESS

A. Juneteenth Booth

Commissioner Bybee discussed placing a potential HPC booth at a June 18 Juneteenth event.

Commissioner Gartner moved to approve expending up to \$100 for the registration of such booth.

Commissioner Parshall seconded, and the motion passed unanimously by voice vote.

B. Deconstruction vs. Demolition

Commissioner Hagen made a request to table this discussion for a future meeting, asking the Commission to review the attached presentation.

VIII. NEW BUSINESS

A. "100%" Preservation Plan Draft

Attachments: [Preservation Plan April 2025](#)

Commissioners expressed a number of concerns with the current preservation plan draft. The commission discussed further edits that need to be implemented before the plan can be presented to the Planning & Zoning Commission or City Council..

B. 3rd Required Preservation Plan Public Input Meeting

The commission discussed scheduling an additional preservation plan public input meeting which could coincide with the HPC's regular monthly meeting on July 1.

Mr. Palmer indicated that he would coordinate a meeting room for the potential additional guests.

C. Final Most Notable Properties Logistics

The commission discussed preparations for the Most Notable Properties May 7 event, noting that most items were complete. The group planned to meet at the venue early for setup, and discussed other general logistical concerns.

D. Rescheduling Regular Meeting Time to 5:30 PM

Liaison Palmer noted that the group had made the request to reschedule the regular meeting time for the commission, from 7 Pm to 5:30 PM on the first Tuesday of each month, and indicated that the item required a vote of the commission.

Commissioner Gartner moved to approve the rescheduling request.

Commissioner Hagen seconded, and the motion passed unanimously by voice vote.

IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

There were no further comments at this time.

**X. NEXT MEETING DATE - May 7th, Most Notable Properties
June 3rd, Regular Meeting****XI. ADJOURNMENT**

Commissioner Travers moved to adjourn the meeting at 8:29 PM.

Commissioner Ott seconded, and the meeting was adjourned.

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