



City of Columbia, Missouri

Meeting Minutes

Housing and Community Development Commission

Wednesday, November 13, 2019
7:00 PM

Regular

Room 1A, City Hall
701 E. Broadway
Columbia

I. CALL TO ORDER

The meeting was called to order by Regan at 7:00 pm.

II. INTRODUCTIONS

Present at the start of the meeting were commission members Fisher, Kasmann, Regan, Whatley, Salanski, Suhler, and Fletcher, and City Staff Amelunke, Clark and Anspach.

Present: 8 - Michael Fletcher, Mitchell Ritter, Blaine Regan, Paul Whatley, Michael Salanski, Diane Suhler, Ross Kasmann and Hannah Fisher

III. APPROVAL OF AGENDA

Motion to Approve the Agenda: Fletcher

Motion to 2nd: Salanski

Not voting: Ritter

Motion passes: 7:0

IV. APPROVAL OF MINUTES

Draft September 11, 2019 Minutes

Attachments: [Draft September 11, 2019 HCDC Minutes.pdf](#)

Motion to Approve the Minutes: Whatley

Motion to 2nd: Kasmann

Not voting: Ritter

Motion passes: 7:0

V. NEW BUSINESS

CDBG Expenditure Deadline Compliance Update

Anspach shares that at the November 1st deadline the total annual grant amount that the City of Columbia had was 1.42 which is in compliance with the no more than 1.5 times the annual allocation amount set by HUD. This check is to show that money is being spent on projects.

Ritter arrives at 7:07 pm.

FY 2019 Annual Action Plan Amendment-King's Kids

Anspach shares that the organization Kings Kids is no longer operating, therefore the \$30,000 previously allocated must be reallocated to another project. Anspach shares that staff recommends that the funds be added to the City of Columbia Home Rehab and Energy Efficiency Program. He explains that there are currently 19 participants waiting to receive an application and several active projects meaning that the funds will be sure to

be spent. Other options for the funds could be the McKee Street sidewalk project that was underfunded by \$32,000, Job Point who was underfunded by \$4,500 or to costs of North 8th street for site development on the Cullimore Cottages Project. The group discusses the options and decides to move the \$30,000 to the Home Rehab and Energy Efficiency Program.

Motion to Approve the allocation of \$30,000 from Kings Kids to the Home Rehab and Energy Efficiency Program: Ritter

Motion to 2nd: Salanski

Motion passes: 8:0

Anspach shares in addition to the Kings Kids Allocation there is an additional \$38,147 from Central City funds. These funds went to the Garth, Sexton bio retention. The Garth, Sexton, Oak and Lynn sidewalks were more than anticipated. Anspach shares that the funds would be able to be moved without requiring an amendment as the amount is less than 10% of our annual budget and this is a clean transparent spending of the funds. The group has some additional questions about the funding and decides to table the discussion.

Motion to table the allocation of \$38,147 from Central City funds until the December 11th HCDC Meeting: Ritter

Motion to 2nd: Salanski

Motion Passes: 8:0

CDBG and HOME Council Policy Resolution

Anspach shares that the policy resolution that the commission previously approved will go before City Council on November 18th for the final approval. This acts as a framework for council to approve the annual action plan.

VI. OLD BUSINESS

FY 2021 Calendar

Clark confirms that the commission member received the calendar invites and know when each meeting will be held for 2020 year.

FY 2020 CHDO RFP

Attachments: [2018-2019 CHDO RFP N 8th.pdf](#)

Anspach shares that the attached RFP will be released if approved and proposals will likely be back in December for the Commission to review, the RFP will be for building of homes for the Cullimore Cottages project on N. 8th Street. The Final plat for Culimore Cottages was approved on November 4th. The funding for the project will be two years of CHDO funding with final cost estimates when proposals are brought before the commission. The plan is for five CHDO homes to be built. The commission discusses the RFP and specifics of the RFP such as the siding type and other aesthetics required. The group decides to approve the RFP as written.

Motion approve the FY 2020 CHDO RFP: Fisher

Motion to 2nd: Whatley

Motion Passes: 8:0

VII. REPORTS

None.

VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

None.

IX. NEXT MEETING DATE

December 11, 2019

X. ADJOURNMENT

Motion to adjourn: Kasmann

Motion to 2nd: Ritter

Motion Passes: 8:0