city of Columbia

CYBER SECURITY

Presentation Upload Process

Tentative Testing Period: November and December of 2022
Tentative Go Live: January 2023

Introduction

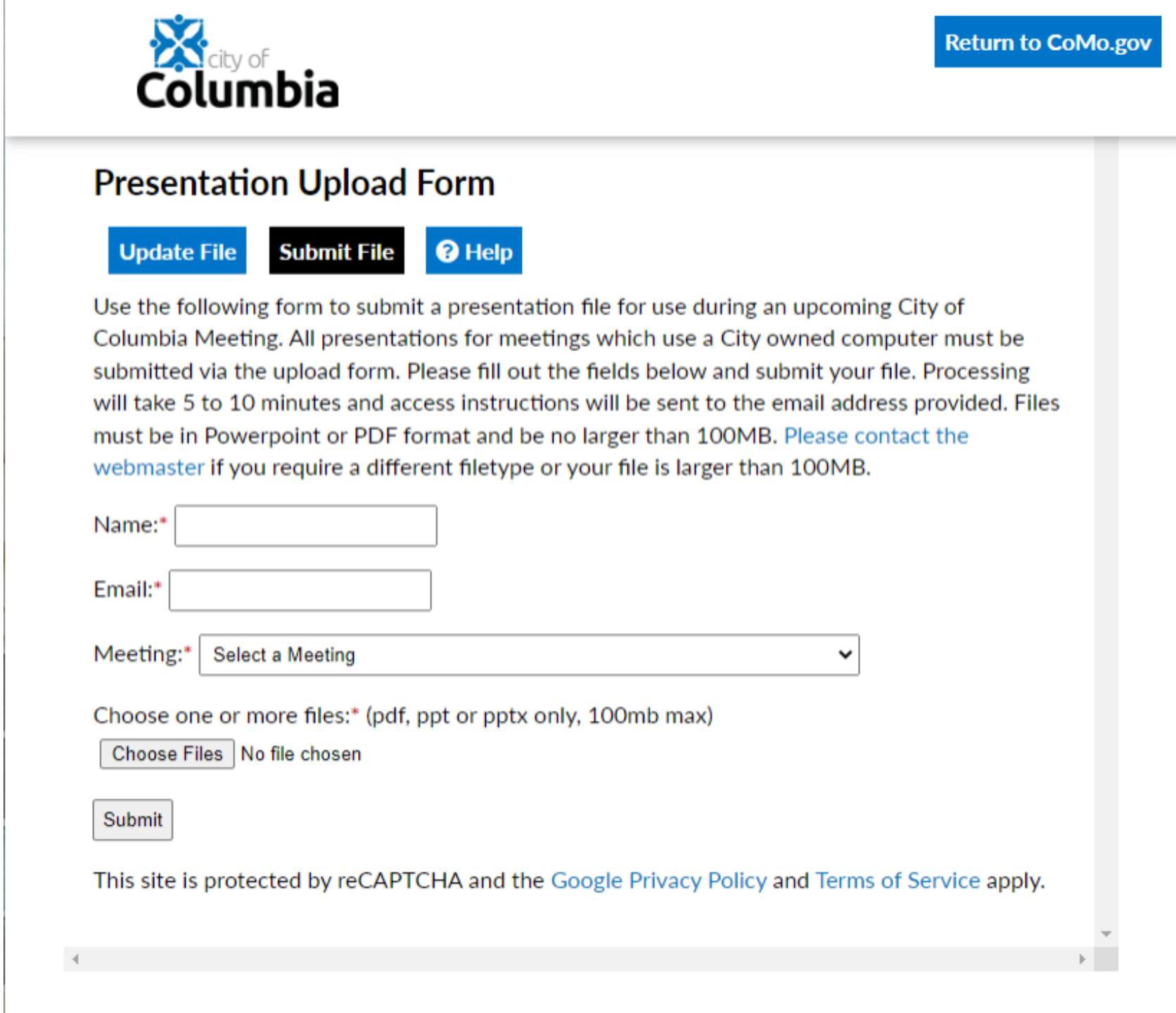
Cyber security affects us all. As such, we are asking all City staff, vendors, and public presenters to do their part to keep the City's data and technical infrastructure secure.

Due to the unique threat they pose, flash drives and other physical media drives will no longer be permitted for directly delivering files or presentation materials. All files will need to be uploaded to **CoMo.Gov/upload** at least 15 minutes prior to meetings. There they will be made privately available to the owner via secure password.

Detailed instructions on this new process are available on the upload web page. We appreciate everyone's cooperation in keeping the City's technical infrastructure safe.

Upload Web Page

Link:
https://CoMo.Gov/upload



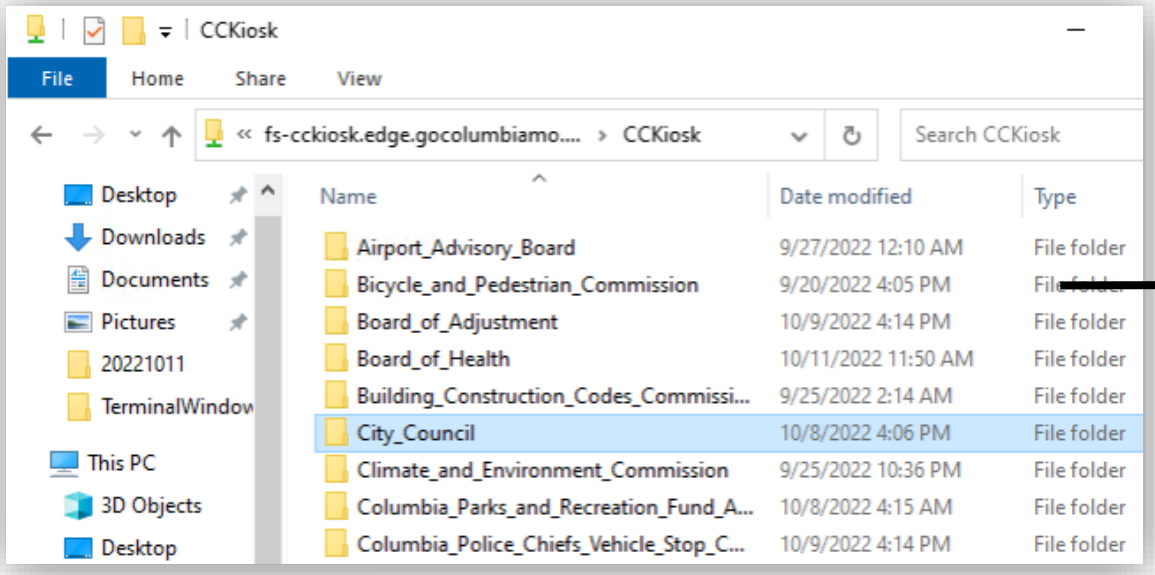
How are the Files Accessed?

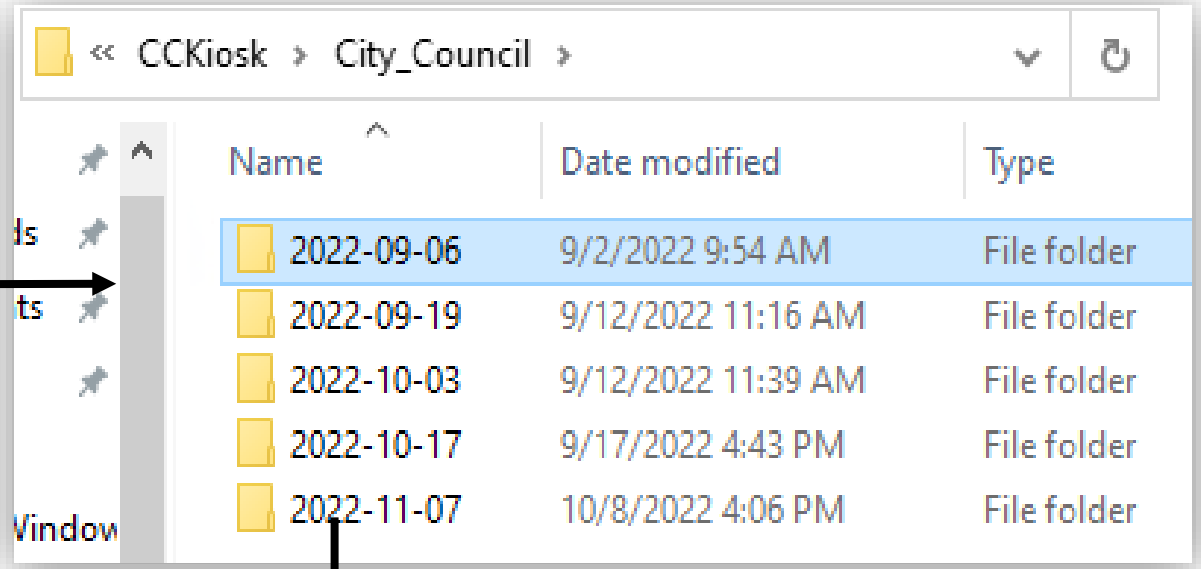
City employees: A shortcut will be placed inside the “Shortcuts” folder on all our desktops.

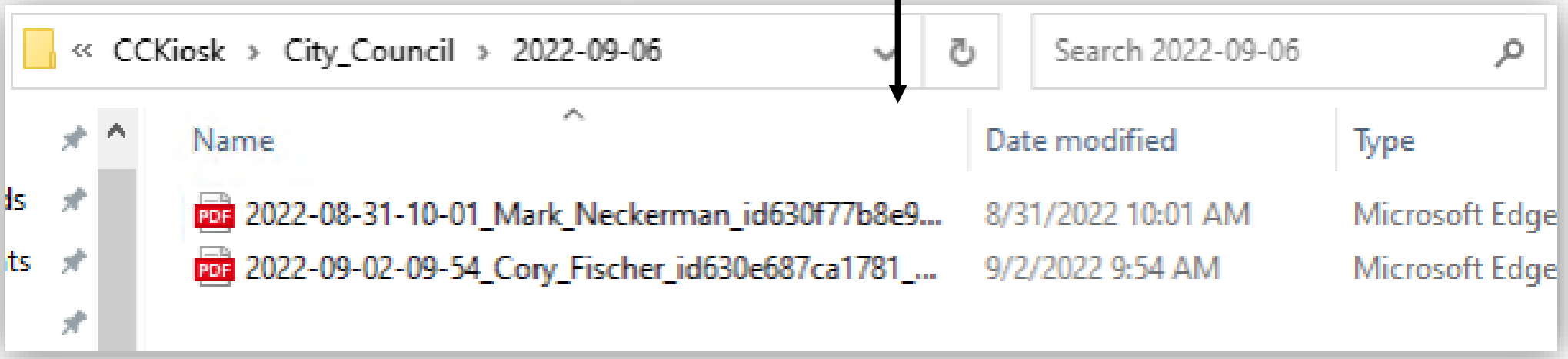
Council chambers laptop: A drive will be mapped on the computer and accessible through Windows Explorer.

THE FILES ARE STORED IN A STRUCTURE OF MEETING NAME, THEN DATE.

Meeting Name>Date>File







Thank you

QUESTIONS?

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