

**AGREEMENT**  
**for**  
**CITY OF COLUMBIA, MISSOURI**  
**CONVENTION AND VISITORS BUREAU**  
**TOURISM DEVELOPMENT FUNDS**

This AGREEMENT is made and entered into as of the last date of either party to execute this agreement by and between the City of Columbia, Missouri (hereinafter "City"), and \_\_\_\_\_ (hereinafter "Contractor"). City and Contractor agree as follows:

1. The parties agree to the terms and conditions of bid fees and sponsorship as outlined in the Request for Proposal, as received and submitted by City's Convention and Visitors Bureau, at a cost of \$\_\_\_\_\_. The parties agree to comply with all civil rights laws, and further agrees not to discriminate against any individual or segment of the community on the basis of sex, race, color, age, religion, creed, national origin, veteran status, disability, sexual orientation or gender identity.

2. Contractor agrees that it is responsible for all funds made available to Contractor by this Agreement and further agrees that it will reimburse to the City any funds expended in violation of city, state, or federal law or in violation of this agreement.

3. Contractor agrees that all funds received from the City will be expended as approved and none of the funds shall be diverted to any other use or purpose. No changes shall be made without written approval in writing by the City. Full records of all expenditures and disbursements and any income from the provision of the program must be kept and are subject to an audit and review on request by the City.

4. Contractor agrees that the Convention and Visitors Bureau and the City of Columbia will be recognized as a sponsor of the event.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the dates written below.

**CITY OF COLUMBIA, MISSOURI**

By: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Sheela Amin, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Nancy Thompson, City Counselor

CERTIFICATION: I hereby certify that this contract is within the purpose of the appropriation to which it is to be charged Account No. \_\_\_\_\_, and that there is an unencumbered balance to the credit of such appropriation sufficient to pay therefor.

By: \_\_\_\_\_  
Director of Finance

**CONTRACTOR**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_