



City of Columbia, Missouri

Meeting Minutes - Final

City Council

Monday, April 21, 2025
5:00 PM

Pre-Council

City Hall
Conference Room
1A/1B
701 E. Broadway
Columbia, MO

I. CALL TO ORDER

Mayor Buffaloe called the meeting to order at approximately 5:00 p.m.

Present: 6 - Buffaloe, Foster, Waterman, Peters, Carroll, and Sample

Absent: 1 - Meyer

Budget Revenues Forecast Discussion

Attachments: [Revenue Forecast for the FY26 Budget](#)

Finance Director, Matthew Lue gave an overview of the FY26-FY31 Revenue & Expenditures forecast. He discussed sales and use tax and year to date tax growth assumptions.

Lue went on to discuss general fund revenue projections. He then discussed special revenue fund projections for capital improvement sales tax which include Parks & Recreation cash reserve projection, transportation sales tax cash reserve projection, the public improvement cash reserve projection and the convention and tourism cash reserve projection.

Next Lue discussed enterprise funds which include railroad, transload, electric, public transportation, airport, sanitary sewer, parking utility, solid waste and storm water cash reserve projections. Lue then discussed internal service funds which include employee benefit, self insurance, fleet, and information technology cash reserve projections.

Council and staff discussed further.

Boards and Commissions Report

Attachments: [Boards and Commissions Feedback Report](#)

Lacey Salazar, City Management Fellow, presented Council with feedback from the November 2024 survey that was distributed to the City of Columbia's boards and commissions members.

Regular assessment of boards and commissions is critical to ensuring they operate effectively, remain accountable, and align with the community's evolving needs. Over 300 volunteer members support the City of Columbia, who generously contribute their time and expertise to serve on various boards and commissions.

The survey focused on five primary categories: roles, goals, and responsibilities; meeting structure and productivity; decision-making and follow-up; onboarding; and

recommendations. Upon receiving initial responses from board and commission members, recurring key terms and themes were identified across the various groups. Following this, a secondary survey was distributed to department heads and liaisons associated with these boards and commissions on January 28, 2025, with a submission deadline of February 18, 2025. Two follow-up reminder emails were sent during this period to encourage participation. A response was received from each board and commission representative. After collecting feedback from board and commission members, department heads and liaisons, the responses were reviewed comparatively. Emphasis was placed on identifying overlapping key terms and themes that emerged consistently across both groups.

The onboarding process varies widely, from structured meetings and manuals to informal email introductions or verbal explanations. Some boards and commissions schedule annual training on legal requirements shortly after new appointments. These include Sunshine Law overviews and conflict of interest. Some boards and commissions provide targeted training on their unique responsibilities, such as grant funding, regulatory processes, and board/commission missions. There is interest in creating a more consistent and structured onboarding process across different boards and commissions.

II. ANY OTHER ITEMS COUNCIL MAY WISH TO DISCUSS

None.

III. ADJOURNMENT

Mayor Buffaloe adjourned the meeting at approximately 6:43 p.m.