



City of Columbia, Missouri

Meeting Minutes

Historic Preservation Commission

Tuesday, October 3, 2023

7:00 PM

Regular Meeting

Conference Room 1A/B

City Hall

701 E. Broadway

I. CALL TO ORDER

Stephen Bybee - Chair, Melissa Hagen - Vice-Chair, Tyler Travers - Acting Secretary

Meeting was called to order at 7:02 PM by the Chair.

Present: 4 - Melissa Hagen, Stephen Bybee, Tyler Travers and Veronica Lemme

Absent: 2 - Meg Ross and Tanner Ott

II. INTRODUCTIONS

III. APPROVAL OF AGENDA

Commissioner Hagen moved to approve the agenda as distributed.

Commissioner Travers seconds and the motion passed unanimously by voice vote.

IV. APPROVAL OF MINUTES

Commissioner Travers moved to approve the agenda as distributed.

Commissioner Lemme seconds and the motion passed unanimously by voice vote.

September 6, 2023 Meeting Minutes

Attachments: [HPC MINUTES 09062023](#)

V. STAFF REPORTS

Staff Liaison Rusty Palmer noted that the FY24 preservation plan grant agreement has been submitted and discussed an ensuing timeline with the commission.

Mr. Palmer also indicated to the Commission that he has submitted the final FY25 grant application for the historic survey of the Benton-Stephens Neighborhood for SHPO consideration. He stated that a 4-5 year timeline should be anticipated for completion of the neighborhood in its entirety, which will be accomplished with successive grants to complete roughly 200 properties each year.

Staff Liaison Palmer detailed that previously approved commission funds were used to purchase a new PA system.

A. FY24 Preservation Plan Grant Updates

Attachments: [DRAFT Agmt & Approp Ordinance](#)

B. FY25+ Benton-Stephens Survey Grant Application

Attachments: [COMO Benton-Stephens FINAL-compressed](#)
[Locator Map](#)

VI. DEMOLITION PERMIT APPLICATIONS

Mr. Palmer presented the demolition permit application materials for this month's commission approval.

Commissioner Hagen motioned to close review of the applications.
Commissioner Travers seconds and the motion passes unanimously by voice vote.

VII. NEW BUSINESS

A. New Annual HPC Speaker Series

Commissioner Bybee discussed the goals of a continued speaker series hosted by the commission in the coming February.

B. 307 & 309 St. James Salvage

Commissioner Bybee discussed a potential near-future salvage of buildings on the St. James Street.

C. Coordination with COMO Preservation

Members of the public and/or COMO Preservation discussed future goals of transitioning the manner in which the commission's storage barn is utilized.

VIII. OLD BUSINESS

A. Most Notable Properties Budget & Timeline

Commissioner Bybee detailed the timeline of the current cycle of most notable properties.

B. Alspaugh Farm Property

C. McKinney Building Follow-Up

IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Mr. Palmer asked the Commission to consider covering CLG Forum registration fees for him and any commissioners that wished to attend the event. The event takes place Friday, October 20th at the State Historic Preservation Office in Jefferson City. He indicated that he and Mr. Bybee were invited to participate in a panel discussion regarding issues faces by CLG communities throughout the state. The fees are \$25 per person, and are intended to cover the cost of meals throughout the day and other event expenses.

Commissioner Hagen moved to allocate funding for two registration fees (\$50 total) from the Commission's 'Dues and Other Professional Fees' account. (Council B11270 1100-10-10-001-0120-0120-000-0000-504100)

Commissioner Travers seconded and the motion passed unanimously by voice vote.

Liaison Palmer also asked the Commission to consider allocating \$15 for a registration fee for the "Begin at the Beginning: Creating a Preservation Realtor/Developer Course," training offered on October 12th by the National Alliance of Preservation Commissions. Mr. Palmer indicated that he can receive 1.5 hours of AICP continuing education credits, and the invitation stated that the link to the webinar may be shared.

Commissioner Travers moved to appropriate the \$15 fee for Mr. Palmer's registration for the event from the Commission's 'Dues and Other Professional Fees' account. (Council B11270 1100-10-10-001-0120-0120-000-0000-504100).

Commissioner Lemme seconded, and the motion passed unanimously by voice vote.

Absent: 2 - Ross and Ott

X. NEXT MEETING DATE - November 7, 2023**XI. ADJOURNMENT**

Commissioner Bybee moved to adjourn.

Commissioner Travers seconded and the meeting was adjourned 8:10 p.m.

Members of the public may attend any open meeting. For requests for accommodations related to disability, please call 573-874-CITY (573-874-2489) or email CITY@CoMo.gov. In order to assist staff in making the appropriate arrangements for your accommodation, please make your request as far in advance of the posted meeting date as possible.

USB DRIVES PROHIBITED: Due to cybersecurity concerns, flash drives and other media devices are no longer permitted for delivering files or presentation materials. A speaker who desires to display a presentation must upload the presentation, in advance, to the city network using an upload portal. To upload your files and learn more, visit CoMo.gov/upload. (Effective Jan. 1, 2023)