



# City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Information Technology

To: City Council

From: City Manager & Staff

Council Meeting Date: August 5, 2024

Re: Amendment to the ImageNet Consulting LLC contract

## Executive Summary

Amending contract B337-22 between the City of Columbia and ImageNet Consulting, LLC for up to a six (6) month extension of the Integrated Resource engagement to complete the Laserfiche implementation and migration project.

## Discussion

In December of 2022, council authorized the city manager to acquire Laserfiche as an enterprise wide document management system and implementation services from ImageNet Consulting, LLC. This software was purchased to replace three (3) existing document management systems. The implementation was divided into 3 phases: 1) Filebound file migration; 2) Enterprise Permitting and Licensing (EnerGov) file migration; and 3) Enterprise Resource Planning (Munis) file migration.

Current status as of 7/1/24: FileBound file migration is 75% complete -- the remaining 25% being completed by City staff. EnerGov file migration is 100% complete. Munis file migration has just started and we are roughly 5% complete. Delays occurred while understanding the Technical architecture and extraction of the files in Tyler Content Manager.

The extension of the ImageNet Consulting, LLC Integrated Resource will allow the Munis file migration phase to proceed utilizing best practices and also train city staff.

No new appropriations required as costs will be covered by existing funds.

City staff request \$96,640 be transferred from 67401840-504990 to 44008810-604990-00850 to cover the additional cost.

## Fiscal Impact

Short-Term Impact: \$96,640 (covered by existing funds)

Long-Term Impact: None.

## Strategic & Comprehensive Plan Impact

### [Strategic Plan Impacts:](#)

Primary Impact: Organizational Excellence, Secondary Impact: Reliable Infrastructure,

Tertiary Impact: Not Applicable



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## Comprehensive Plan Impacts:

Primary Impact: Mobility, Connectivity, and Accessibility, Secondary Impact: Inter-Governmental Cooperation, Tertiary Impact: Not Applicable

### Legislative History

Date	Action
12/06/2022	B337-22 - Authorizing an agreement with ImageNet Consulting, LLC for the purchase of Laserfiche licenses, and implementation, maintenance, and support services; authorizing a supplement to the Laserfiche end user license agreement with Compulink Management Center, Inc.; amending the FY 2023 Annual Budget by appropriating funds.

### Suggested Council Action

Staff recommends approval.