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To: City Council

From: City Manager & Staff

Council Meeting Date: April 3, 2017

Re: Sinclair Estates O-P Development Plan (B86-17) – Amendment sheet

Executive Summary

Following introduction of the ordinance to approve the Sinclair Estates O-P Development Plan an error was identified with the plan's signature and seal date that requires approval of an amendment sheet.

Discussion

An ordinance to approve the proposed Sinclair Estates O-P Development Plan was introduced at the March 20, 2017, Council meeting (B86-17). The Ordinance prepared to approve the development plan referenced a signature and seal date of January 3, 2017.

Following additional inspection of the development plan, in preparation for second reading, it was discovered that the actual signature and seal date of the documents should have been referenced as February 10, 2017. This alternate date was located in smaller text above the design professional's electronic seal and was inadvertently overlooked in preparing the ordinance legislation for this project.

To correct this error, staff seeks Council approval of the attached amendment sheet which corrects the signature and seal date referenced within the previously introduced legislation. No other plan changes have occurred since this item was introduced to Council.

Fiscal Impact

Short-Term Impact: None

Long-Term Impact: None



Vision & Strategic Plan Impact

Vision Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
3/20/17	Introduction of Sinclair Estates O-P Development Plan (B86-17)

Suggested Council Action

Approve the proposed amendment sheet to correct the signature and seal date referenced within the legislation to approved the O-P Development Plan.