



Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: March 21, 2022

Re: Amendment to the FY22 Annual Budget - Intra-Departmental Transfer of Funds

Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending March 11, 2022. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

Obtaining a work issued cell phone for the Assistant to the City Manager; obtaining speakers for public Engagement and education events requested by the Climate & Environment Commission; and to cover the Contact Center's portion of the new T&S after hour answering service.

Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
N/A	N/A

Suggested Council Action

Acceptance of the report.