



City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Community Development - Planning

To: City Council

From: City Manager & Staff

Council Meeting Date: May 5, 2025

Re: Benton-Stephens Neighborhood Historic Survey Phase I – Historic Preservation Fund (HPF) Financial Assistance Agreement (Case #139-2025) – Supplemental Information

Executive Summary

This ordinance was tabled from the April 7, 2025 meeting to allow time for the Missouri Department of Natural Resources to make several changes to the contract to comply with recent Presidential and Missouri Governor executive orders. Those changes have been made, and a new section entitled "Missouri Department of Natural Resources Federal Financial Assistance Agreements General Terms and Conditions" has been inserted into the document (beginning at page 38 of Exhibit A) with a revision date of April 9, 2025. The Law Department has prepared an Amendment Sheet so that Council may amend the bill with the revised Exhibit A.

Discussion

Approval of the attached ordinance would authorize the City Manager to act on behalf of the City in executing the financial assistance agreement and other governing documents associated with the HPF grant funds. It is anticipated that the project will commence with procurement immediately upon final acceptance of the grant agreement by the DNR; with grant activities to begin once a consultant for this project has been selected. Securing a consultant, executing the required service contract, and a project kickoff meeting is anticipated to take place in either late FY 25 or early FY26.

An Amendment Sheet, copy of the Financial Assistance Agreement (with attachments), a locator map, Resolution #130-24 (Benton-Stephens Survey Grant Support), and Ordinance # 025469 (Historic Preservation Plan funding) are attached for review.

Fiscal Impact

Short-Term Impact: The Benton-Stephens Survey Phase I grant activities would not begin until fall of 2025, with expenses to be incurred in FY 2026. Total project costs (\$25,000) would be borne by the City, and the Federal share (\$15,000) would be returned to the City via a reimbursement from the State Historic Preservation Office. Total net cost to the City is \$10,000.

Long-Term Impact: Completion of survey activities for the entire Benton-Stephens Neighborhood are anticipated over an additional 4-5 years, with a typical budget of \$25,000 each year. Increasing consultant expenses can be offset by committing to smaller survey areas, but would require additional grant cycles, if a consistent \$25,000 annual commitment



City of Columbia

701 East Broadway, Columbia, Missouri 65201

were not desired and/or approved as part of the Community Development Department's annual budget allocation for "contractual services".

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Inclusive Community, Secondary Impact: Organizational Excellence, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Land Use & Growth Management, Secondary Impact: Economic Development, Tertiary Impact: Livable & Sustainable Communities

Legislative History

Date	Action
10/02/2023	Authorizing financial assistance agreement with MoDNR for preparation of Historic Preservation Plan and amendment to the FY 2024 Annual Budget appropriating funds for consultant services. (Ord. 025469)
09/05/2023	Resolution of support for the Benton-Stephens Neighborhood Historic Survey Phase I and authorization to submit a FY 2025 Historic Preservation Fund Grant Program – National Register and Survey Grant Application. (Res. R 130-23)

Suggested Council Action

Approve the Amendment Sheet. Approve the ordinance, as amended, authorizing the City Manager to execute the Historic Preservation Fund (HPF) financial assistance agreement.