



Department Source: Parks and Recreation

To: City Council

From: City Manager & Staff

Council Meeting Date: October 4, 2021

Re: Administrative Public Improvement Project: Shepard Boulevard Park – School Tennis Court Improvements

Executive Summary

The public improvement project on the attached form is eligible for the administrative public improvement process. Unless the Council wishes to follow the standard public improvement process, staff will proceed with preparing plans and specifications and bidding the project.

Discussion

Under Section 22-72(c) of the City Code, the City Manager is required to report to the City Council any public improvement project that the Manager has determined meets the eligibility requirements of the Code and should follow the administrative public improvement process. Unless the Council determines that the project should follow the standard public improvement process, the Manager may proceed with the administrative process. The public improvements on the attached form meet the eligibility requirements for projects that can follow the administrative public improvement process.

Fiscal Impact

Short-Term Impact: The total cost of the project is \$20,000 and is funded by the 2015 Park Sales Tax.

Long-Term Impact: None

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Operational Excellence, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
N/A	N/A

Suggested Council Action

No action required unless the Council wishes to direct the City Manager to follow the standard public improvement process.