



# City of Columbia, Missouri

## Meeting Minutes - Final

### Substance Use Prevention Advisory Commission

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Wednesday, August 14, 2024  
12:00 PM

Regular

Department of Public  
Health and Human  
Services  
Training Room 1  
1005 W. Worley St.  
Columbia, MO 65203

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#### I. CALL TO ORDER

A. Leykamp called the meeting to order at 12:04 p.m. Leykamp paused to have introductions of commission members.

**Present:** 6 - James Bayless, Paul Leykamp, Jamie Shutter, Gregory Carbins, Lauren McQuade and Jennifer Maddox

**Excused:** 4 - Molly Lindner, Vinita Khanna, Joshua Moore and Cheryl Moore

#### II. INTRODUCTIONS

Leykamp paused to have introductions of commission members.

#### III. APPROVAL OF AGENDA

A. Maddox moved to approve the agenda, seconded by Shutter. Motion passed unanimously.

#### IV. APPROVAL OF MINUTES

Draft Minutes for May 8th, 2024

A. J. Bayless moved to approve the minutes, seconded by Carbins. Motion passed unanimously.

#### V. REPORTS

##### A. University of Missouri

1. Shutter informed the commission the resource center is fully staffed, which will help in terms of moving the needle in certain efforts. Mizzou will start classes August 19th and move in day will be the August 14th and 15th.

##### B. Columbia Public Schools

1. Maddox informed classes will start Tuesday. She also informed since the last meeting there has been an executive order regarding the sale of unregulated psychoactive cannabis products in Missouri. Oliver will send the information out to the commission. Shikles will provide clarification regarding the enforcement portion of the executive order and send out to the commission.

### C. Staff Reports

o Shikles provided an update regarding Enforcement authority and procedures from the previous meeting regarding the enforcement of Marijuana. Legal counsel confirmed that state enforcement applies at the state level, while local enforcement is within the jurisdiction of local authorities. In response to whether a specific unit within the city must handle enforcement, legal counsel clarified that:

- a. The police department does not handle these regulations.
- b. The Public Health and Human Services department (or equivalent) could establish an inspection program, generate reports, and enforce violations.
- c. The enforcement process would involve creating evidence and documenting violations, similar to current practices in other programs, but would not involve police enforcement.

o Shikles provided an update regarding Tobacco retailer audits. To date, 45 audits have been conducted with only three instances of non-compliance. This represents a significant improvement compared to previous audits, where approximately one-third of businesses were found to be out of compliance. PHHS will continue conducting audits. Business that failed the audit will receive a follow-up audit before the end of the year and comprehensive education program is provided to these businesses, which includes server cards and other educational materials. As of August, 388 server cards have been issued this year.

o Varvaro provided an update regarding the OD2A Contract renewal and upcoming presentation. This contract supports the Health Promotion Unit's efforts in overdose prevention and Narcan education through the Save a Life training programs. Varvaro informed Heather Harlan, a Health Program Coordinator, is scheduled to present at the CPS Professional Development Days in October.

o Wilcox provided the following information regarding the Community health Assessment over view. It is conducted every five years in partnership with community organizations. This includes secondary data and primary data from focus group and surveys involving community partners and the general public. Out of the data analysis a steering committee reviewed the data to identify strategic issues and the latest assessment identified five strategic issues with substance use being a key concern. The substance use portion will be integrated into the broader health behaviors group rather than forming a separate action team due to existing initiatives like the Boone County Overdose Coalition. The health behaviors group is currently analyzing indicators such as alcohol-involved crash fatalities, emergency room visits, and inpatient admissions. Wilcox briefly went over the power point presentation highlighting Substance Use and Mental Health Data.

Columbia Police Department – Perkins not available for an update

## VI. OLD BUSINESS

**A. Commission Name and Goals**

1. There was brief discussion over how the name was decided on, citing the language SAMHSA uses. With discussion on bringing Heather Harlan to present to the group.

**VII. NEW BUSINESS**

None

**VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF**

None

**IX. NEXT MEETING DATE**

November 13, 2024

**X. ADJOURNMENT**

- A. The meeting was adjourned at 12:41 pm.**

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