

**ADMINISTRATIVE PUBLIC IMPROVEMENT PROJECT**

Project name and brief description: ARC HVAC Controller Replacement Project: Park staff is proposing to use contract labor to replace the HVAC master controller at the Activity & Recreation Center (ARC). The existing controller is original to the building and parts are no longer available to make repairs to the unit when necessary. The controller schedules and manages the operation of three roof top HVAC units, the energy recovery ventilator, nineteen fan terminal units, fifteen variable air volume dampers and the HVAC system for the natatorium. The purchase of the new controller will include the master controller for the building, necessary wiring to each HVAC unit and new controllers for each unit. The new HVAC controller will improve facility efficiency, allows for online access for building HVAC adjustments, mobile alerts for HVAC issues, and the cost includes installation and one-year warranty. The controller replacement will be bid through the City's Purchasing Department and is anticipated to be replaced by June 2019.

Department: Parks and Recreation

Estimated cost: \$30,000

Funding source: Park Sales Tax

Project meets the following criterion (check one):

- Construction, upgrade or relocation of electric distribution lines less than sixty-nine (69) KV that is estimated to cost less than one million dollars (\$1,000,000.00).
- Water and electric production facility expansion projects estimated to cost less than five hundred thousand dollars (\$500,000.00).
- Sanitary sewer projects estimated to cost less than one hundred fifty thousand dollars (\$150,000.00).
- Storm water utility public improvement projects estimated to cost less than one hundred fifty thousand dollars (\$150,000.00).
- Any project estimated to cost less than fifty thousand dollars (\$50,000.00).

No tax bills will be issued for the project.

Project does not require exercise of power of eminent domain.

IP meeting held on:

Attendance:

Result:

Other contacts:

Note: IP meetings are not required for ordinary maintenance of public improvements or for projects where there are no obvious interested parties.

Submitted by: \_\_\_\_\_ Approved: \_\_\_\_\_  
Department Head City Manager