

**Columbia Community Land Trust Capital Budget**

January 1, 2017 - December 31, 2017

**OPERATING EXPENSES**

	<b>Contract Staffing Services</b>			
		CLT Coordination		\$2,929
		Stewardship Coordination		\$3,271
			<b>Total Contract Staffing Costs</b>	<b>\$6,200</b>
	<b>Administration &amp; Overhead</b>			
		Professional fees		
			Legal/CPA (501c3 application)	\$4,000
			Bookkeeping & accounting	\$1,500
		Office rent/utilities		\$0
		Insurance		\$1,200
		Outreach & education		\$400
		Telephone & web fees		\$400
		Travel & meetings		\$1,200
		Equipment		\$0
		Supplies		\$0
		Miscellaneous		\$400
			<b>Total Administration &amp; Overhead</b>	<b>\$9,100</b>
		<b>Reserve Funds</b>		
			Cash flow and contingency reserves	\$900
			<b>Total Reserves</b>	<b>\$900</b>

**TOTAL OPERATING EXPENSES** **\$16,200**

**OPERATING REVENUE**

		<b>CLT Portfolio Revenue</b>		
			Ground lease fees	
			Lease reissuance fees	
		<b>Earned Fee Revenue</b>		
			Developer fees	
			Marketing fees	
		<b>External Fundraising</b>		
			Foundation grants	
			City surplus funds	\$10,000
			Private donations	
			Membership dues	
			Grassroots fundraising	
			Donated in-kind City staffing	\$6,200
		<b>TOTAL OPERATING REVENUE</b>		<b>\$16,200</b>

**ANNUAL FUND BALANCE** **\$0**