

Introduced by \_\_\_\_\_

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

Ordinance No. \_\_\_\_\_

Council Bill No. B 40-21

**AN ORDINANCE**

amending the FY 2021 Annual Budget by adding and deleting positions in the Community Relations Department, City Utilities Department, Police Department, Convention and Visitors Bureau and Department of Public Health and Human Services; amending the FY 2021 Classification and Pay Plan by adding and closing classifications and changing a classification title; amending Chapter 19 of the City Code as it relates to unclassified service; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The FY 2021 Annual Budget adopted by Ordinance No. 024359 is amended by adding the following positions to the Community Relations Department, City Utilities Department, Police Department, Convention and Visitors Bureau and Department of Public Health and Human Services authorized personnel:

**Community Relations Department**

|          |                                    |          |                      |
|----------|------------------------------------|----------|----------------------|
| 1.00 FTE | 9930 Public Information Officer    | Grade C9 | Exempt, Unclassified |
| 1.00 FTE | 9802 Community Relations Manager   | Grade E4 | Exempt, Unclassified |
| 1.00 FTE | 4801 Public Information Specialist | Grade C4 | Non-Exempt           |

**City Utilities Department – Water – Production – Administration and General**

|          |                                    |          |            |
|----------|------------------------------------|----------|------------|
| 0.25 FTE | 4801 Public Information Specialist | Grade C4 | Non-Exempt |
|----------|------------------------------------|----------|------------|

**City Utilities Department – Electric Utility – Administration and General**

|          |                                    |          |            |
|----------|------------------------------------|----------|------------|
| 0.25 FTE | 4801 Public Information Specialist | Grade C4 | Non-Exempt |
|----------|------------------------------------|----------|------------|

**City Utilities Department – Sanitary Sewer Utility Fund – Administration**

|          |                                    |          |            |
|----------|------------------------------------|----------|------------|
| 0.20 FTE | 4801 Public Information Specialist | Grade C4 | Non-Exempt |
|----------|------------------------------------|----------|------------|

**City Utilities Department – Solid Waste Utility Fund – Administration**

|          |                                    |          |            |
|----------|------------------------------------|----------|------------|
| 0.25 FTE | 4801 Public Information Specialist | Grade C4 | Non-Exempt |
|----------|------------------------------------|----------|------------|

**City Utilities Department – Storm Water Utility Fund – Admin/Education/Engineering**

|          |                                    |          |            |
|----------|------------------------------------|----------|------------|
| 0.05 FTE | 4801 Public Information Specialist | Grade C4 | Non-Exempt |
|----------|------------------------------------|----------|------------|

**Police Department – Administration**

2.00 FTE 4801 Public Information Specialist Grade C4 Non-Exempt

**Convention and Visitors Bureau – Operations**

1.00 FTE 4801 Public Information Specialist Grade C4 Non-Exempt

**Department of Public Health and Human Services - Administration**

1.00 FTE 4801 Public Information Specialist Grade C4 Non-Exempt

SECTION 2. The FY 2021 Annual Budget is further amended by deleting the following positions from the Community Relations Department, City Utilities Department, Police Department, Convention and Visitors Bureau and Department of Public Health and Human Services authorized personnel:

**Community Relations Department**

1.00 FTE 9926 Community Relations Director Grade E9 Exempt, Unclassified

1.00 FTE 9928 Community Relations Asst. Director Grade E8 Exempt, Unclassified

1.00 FTE 4801 Community Relations Specialist Grade C4 Non-Exempt

**City Utilities Department – Water – Production – Administration and General**

0.25 FTE 4801 Community Relations Specialist Grade C4 Non-Exempt

**City Utilities Department – Electric Utility – Administration and General**

0.25 FTE 4801 Community Relations Specialist Grade C4 Non-Exempt

**City Utilities Department – Sanitary Sewer Utility Fund – Administration**

0.20 FTE 4801 Community Relations Specialist Grade C4 Non-Exempt

**City Utilities Department – Solid Waste Utility Fund – Administration**

0.25 FTE 4801 Community Relations Specialist Grade C4 Non-Exempt

**City Utilities Department – Storm Water Utility Fund – Admin/Education/Engineering**

0.05 FTE 4801 Community Relations Specialist Grade C4 Non-Exempt

**Police Department – Administration**

2.00 FTE 4801 Community Relations Specialist Grade C4 Non-Exempt

**Convention and Visitors Bureau – Operations**

1.00 FTE 4801 Community Relations Specialist Grade C4 Non-Exempt

**Department of Public Health and Human Services - Administration**

1.00 FTE 4801 Community Relations Specialist Grade C4 Non-Exempt

SECTION 3. The FY 2021 Classification and Pay Plan adopted by Ordinance No. 024365 is amended by adding and closing classifications and changing a classification title as follows:

**Classifications Added:**

9930 Public Information Officer Grade C9 Exempt, Unclassified

9802 Community Relations Manager Grade E4 Exempt, Unclassified

Classifications Closed:

|      |  |          |                      |
|------|--|----------|----------------------|
| 9926 | Community Relations Director           | Grade E9 | Exempt, Unclassified |
| 9928 | Community Relations Assistant Director | Grade E8 | Exempt, Unclassified |

Title Change

|             |                                |          |            |
|-------------|--------------------------------|----------|------------|
| 4801        | Community Relations Specialist | Grade C4 | Non-Exempt |
| changed to: |                                |          |            |
| 4801        | Public Information Specialist  | Grade C4 | Non-Exempt |

SECTION 4. Chapter 19 of the Code of Ordinances of the City of Columbia, Missouri, is hereby amended as follows:

Material to be deleted in ~~strikeout~~; material to be added underlined.

Sec. 19-4. Definitions.

As used in this chapter, the following terms shall have the meanings indicated in this section:

...

*Unclassified service.* The following offices and positions are in the unclassified service: All department heads; all assistant department heads; deputy city manager; assistant city manager; deputy city counselor; prosecutor; assistant city counselor; internal auditor; sustainability manager; deputy fire chief; assistant fire chief; assistant police chief; deputy city clerk; city management fellowship; trust administrator; cultural affairs manager; municipal court administrator; deputy court administrator; public information officer; community relations manager.

SECTION 5. This ordinance shall be in full force and effect from and after its passage.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor and Presiding Officer

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor