

**AMENDMENT TO THE FY2020 ANNUAL BUDGET - INTRADEPARTMENTAL TRANSFER OF FUNDS REQUESTS FOR FY20 - PERIOD ENDING 08/07/20**

**NON-CAPITAL**

<b>DEPARTMENT. ITEM #</b>	<b>TRANSFER FROM ACCOUNT</b>	<b>TRANSFER TO ACCOUNT</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
<b>Utilities/Electric</b>				
1	17620584 - 506641  Electric Gen. Oper., Capital	17620584 501510  Electric Gen. Oper., Tools	\$12,262.06	A transfer of funds is requested as items identified and approved in supplementals are below the \$5,000 threshold to be capitalized. Therefore, this transfer request is needed to move the expenses and the budget from the capital outlay account to the operating budget.
<b>Information Technology/Helpdesk</b>				
1	67401810 505987  Contingency	67401831 501820  Computer/Electronic Items	\$50,000.00	A transfer of funds is requested to purchase laptops for City staff that fall into one of the following categories: Department Head has approved the position needs a laptop to work from home, Equipment for position is up for replacement in FY21 but the user needs a laptop sooner than that, or Equipment for position is not up for replacement in FY21 but the user needs a laptop sooner than that. This funds transfer would allow us to work with some of the users identified during the budget process that need to be switched to a laptop.
<b>Health/Administration</b>				
1		11003010 501820  CITYWIDE COVID19 COUNTY	\$52,080.00	A transfer of funds is requested to purchase laptops to be used by new temporary Public Health and Human Services staff hired to perform COVID19 related duties; including contract tracing and disease investigation. The appropriation for this purchase (funded by an agreement with Boone County for CARES Act funding) will be first read at City Council on 8/3/20 and passed on 8/17/20. In the meantime, we need to move ahead with the computer purchases because it will take 3-4 weeks for the laptops to be delivered. Candidates are being interviewed now with the hopes to have new employees.
<b>Sustainability/Sustainability</b>				
1	11000610 502010  Travel Training	11000610 504990  Miscellaneous Contractual	\$750.00	A transfer of funds is requested to move unspent travel funds to miscellaneous contractual for contract work on data improvements to CAAP Wedge Analysis. Originally budget covered expenditure, but was encumbered with FY20 savings.