



Department Source: City Utilities - Water and Light

To: City Council

From: City Manager & Staff

Council Meeting Date: January 19, 2016

Re: Agreement with Fifty Plus Resources, LLC for Discovery and Planning for Microsoft Project Software Implementation, Training, and Support Services.

Executive Summary

Staff has prepared for Council consideration an Ordinance authorizing the City Manager to execute an agreement with Fifty Plus Resources, LLC. Water & Light is seeking to implement project management software to introduce a higher level of efficiency in managing its capital improvement projects. Microsoft Project has been selected as the preferred project management software solution. Fifty Plus Resources, LLC is a Microsoft solutions partner that offers Microsoft Project as one of the solutions that they support. As part of implementing Microsoft Project software, Fifty Plus Resources, LLC will perform an evaluation of staff's current level of experience in project management and the utilization of project management tools. This will help them to determine the level of training that will be required to successfully implement Microsoft Project software. The cost for this evaluation is \$10,750.

Discussion

Water & Light is seeking to implement project management software to introduce a higher level of efficiency in managing its capital improvement projects. Staff had previously demoed project management software from several vendors before choosing Microsoft Project as being the best fit for the size, scope, complexity and nature of municipal government projects to manage.

In May of 2015 an RFP was issued for Microsoft Project software, implementation, training and support services. Two vendors responded and an evaluation team with members from Water & Light, IT and Purchasing observed their demonstrations. Fifty Plus Resources, LLC was chosen as the successful vendor for this project.

Fifty Plus Resources, LLC is a Microsoft solutions partner that offers Microsoft Project as one of the solutions that they support. As part of implementing Microsoft Project software, a two phased approach with Fifty Plus Resources, LLC will occur. For the first phase, Fifty Plus Resources, LLC will perform an evaluation of staff's current level of experience in project management and the utilization of project management tools. This will help them to determine the level of training and support that will be required to successfully implement Microsoft Project software. The cost for this evaluation is \$10,750 and will be paid for by funds already appropriated to account #551-7010-600.40-23 FED 923.

A detailed scope of services for Microsoft Project software, implementation, training and support services will be brought forward as phase two of this project.



Fiscal Impact

Short-Term Impact: Fifty Plus Resources, LLC will perform an evaluation of staff's current level of experience in project management and the utilization of project management tools for \$10,750.

Long-Term Impact: None

Vision & Strategic Plan Impact

Vision Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Strategic Plan:

Primary Impact: Operational Excellence, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
NA	NA

Suggested Council Action

Authorize the City Manager to enter into an agreement with Fifty Plus Resources, LLC for Discovery and Planning for Microsoft Project Software Implementation, Training, and Support Services.