



Department Source: City Utilities - Solid Waste

To: City Council

From: City Manager & Staff

Council Meeting Date: December 20, 2021

Re: Amendment #2 to the ReCollect Software Services Agreement for Solid Waste Activities

## Executive Summary

Staff has prepared for Council consideration, a resolution authorizing the City Manager to execute Amendment #2 to the software service agreement with ReCollect Systems, Inc. This amendment will add an additional special collection feature for the purpose of scheduling the collection of major appliances by Solid Waste staff.

## Discussion

ReCollect Systems, Inc. is a software program that City has utilized since 2015. The software package provides real-time data, information, and recycling education to the City's Solid Waste customers through a free mobile app and through a web portal that is linked to Solid Waste division's existing web pages. On September 21, 2020, City Council approved changes to Section 22-159 (k) of City code regarding bulky item collection. The change stipulated that bulky items are no longer collected on the regular collection day and are now required to be requested and scheduled.

On January 4, 2021, City Council authorized Amendment No. 1 to the ReCollect agreement to add one Special Collection feature of the ReCollect suite. This Special Collection feature provides residential customers the ability to request and schedule the collection of a bulky items and major appliances through free mobile app and through the web portal. This system is used to track collections of all bulky items and major appliances and allows staff to print daily dispatch reports for each day, which has improved the efficiency of the collection of bulky items.

This proposed amendment to the agreement with ReCollect Systems, Inc. will add one additional Special Collection feature of the ReCollect suite. The additional feature will provide residential customers the ability to request and schedule the collection of bulky items and major appliances in separate and independent applications. Having separate applications will improve customer service and improve the efficiency of scheduling and collecting bulky items and major appliances.

## Fiscal Impact

Short-Term Impact: The annual cost for the Special Collection software service agreement is \$7,650.00

Long-Term Impact: Approximately \$7,650.00 will need to be included in future operating budgets for renewal of this agreement.



# City of Columbia

701 East Broadway, Columbia, Missouri 65201

## Strategic & Comprehensive Plan Impact

### Strategic Plan Impacts:

Primary Impact: Operational Excellence, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

### Comprehensive Plan Impacts:

Primary Impact: Mobility, Connectivity, and Accessibility, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

## Legislative History

Date	Action
01/04/2021	R5-21 – Resolution authorizing Amendment No. 1 to the software agreement with ReCollect Systems Inc.
09/21/2020	B233-20 – Ordinance amending Chapter 22 of City Code as it relates to residential curbside refuse and recycling collection.
10/05/2015	R157-15 – Resolution authorizing a software service agreement with ReCollect Systems, Inc.

## Suggested Council Action

Approval of the Amendment #2 to the software service agreement with ReCollect Systems, Inc., relating to solid waste and recycling activities.