



Department Source: Parks and Recreation

To: City Council

From: City Manager & Staff

Council Meeting Date: November 21, 2022

Re: MU Health Care Pavilion Phase II Improvements – Construction Administration Services Agreement with Simon Oswald Associates, Inc.

Executive Summary

The Parks and Recreation Department is requesting approval of a resolution authorizing the City Manager to sign an agreement with Simon Oswald Associates, Inc. for construction administration services related to the construction of phase II of the MU Health Care Pavilion at Clary-Shy Community Park. On May 16, 2022, City Council approved the MU Health Care Pavilion phase II construction project including authorization to sign a financial assistance award with the U.S. Department of Commerce's Economic Development Administration (EDA). The award, totaling \$1,280,272, from the EDA included funding for the City to hire construction administration services for the project. The construction administration services were bid through the City's Purchasing Department and the total cost for the services is \$30,000.

Discussion

The MU Health Care Pavilion phase II construction project was approved by the City Council on May 16, 2022 and includes the construction of the east and west sections of the MU Health Care Pavilion steel structure. The total estimated cost for the phase II improvement project is \$1,600,340. A financial assistance award from the U.S. Department of Commerce's Economic Development Administration, totaling \$1,280,272, will cover 80% of the total project cost. The remaining \$320,068 represents the required 20% match and is provided by funding from the sale of tax credits provided by the Missouri Development Finance Board. The financial assistance award from the EDA included funding for construction administration services for the project.

The Parks and Recreation Department is requesting approval of a resolution authorizing the City Manager to sign an agreement with Simon Oswald Associates, Inc. for construction administration services for the MU Health Care Pavilion phase II construction project.

The construction administration services provided by Simon Oswald Associates, Inc. will include attending the pre-construction meeting with the contractor and City, reviewing and responding to product submittals and shop drawings, answering contractor requests for information, providing architectural supplemental information, reviewing change orders and reviewing pay applications. Simon Oswald Associates, Inc. will also schedule semi-monthly construction progress meetings and review the final punch list for construction items and documents. The total cost of the services is not-to-exceed \$30,000 and was bid through the City's Purchasing Department. The services from Simon Oswald Associates, Inc. will begin



after execution of the agreement through the 10-month contractor warranty walk-through and report.

Fiscal Impact

Short-Term Impact: The total cost of the construction administration services agreement is \$30,000 and was bid through the City's Purchasing Department. The funding for the services was included in the financial assistance award from the U.S. Department of Commerce's Economic Development Administration.

Long-Term Impact: None

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Livable & Sustainable Communities, Tertiary Impact: Not Applicable

Legislative History

Date	Action
5/16/22	Proposed construction of the Clary-Shy Community Park - Agriculture Park - Phase II improvement project to include construction of the east and west sections of the MU Health Care Pavilion steel structure. https://gocolumbiamo.legistar.com/LegislationDetail.aspx?ID=5650219&GUID=7E5B3881-DA72-4CFD-B456-499808091758&Options=&Search=

Suggested Council Action

Approve the resolution authorizing the City Manager to execute the agreement with Simon Oswald Associates, Inc.