



# City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: February 6, 2023

Re: Amendment to the FY23 Annual Budget - Intra-Departmental Transfer of Funds

## Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending January 20, 2023. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

## Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

Legal - A transfer of funds is requested as a portion of the FY22 travel training budget should have been re-appropriated to FY23 due to professional training dates for the International Municipal Lawyers Association annual conference in calendar year 2022 being held in October 2022. The annual conference in calendar year 2023 will be held in September 2023 such that the annual conference expenses for 2022 and 2023 will occur in FY23. Funds are currently available in the contractual services account to transfer into travel training to ensure there are adequate funds in the account due to this unusual circumstance.

Finance - A transfer of funds is requested as Treasury added an additional supervisor FY22 and did not budget for additional training and education. A CPFM designation was also added for the Treasurer FY22. We will request NDI to add in additional training in FY23.

## Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.

## Strategic & Comprehensive Plan Impact

### Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

### Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable



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## Legislative History

Date	Action
N/A	N/A

## Suggested Council Action

Acceptance of the report.