



Department Source: Finance

To: City Council

From: City Manager & Staff

Council Meeting Date: February 20, 2023

Re: Amendment to the FY23 Annual Budget - Intra-Departmental Transfer of Funds

Executive Summary

Attached is a report of the intra-departmental Transfer of Funds request for the period ending February 9, 2023. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

Discussion

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

City Utilities/Water Production - A transfer of funds has been requested for repairs on a damaged water main that supplies water from the City's wellfield to the McBaine Water Treatment Plant.

City Utilities/Water Distribution - A transfer of funds is requested to move an expenditure approved in the FY23 budget to the appropriate account since the expenses were under \$10,000 and did not meet the capital outlay threshold. The expense was for replacement of an icemaker that was beyond its useful life and no longer repairable.

Fiscal Impact

Short-Term Impact: None.

Long-Term Impact: None.

Strategic & Comprehensive Plan Impact

Strategic Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

Comprehensive Plan Impacts:

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
N/A	N/A

Suggested Council Action

Acceptance of the report.