

Minutes
Housing and Community Development Commission
April 12, 2023
Room 1A/B, City Hall, Columbia

COMMISSIONERS PRESENT

Rebecca Shaw
Mitchell Ritter
Ross Kasmann
Thomas Rose
Diane Suhler

COMMISSIONERS ABSENT

Michael Fletcher
Blake Willoughby

CITY STAFF

Tim Teddy
Jennifer Deaver
Jacob Amelunke
Molly Fair

- I. CALL TO ORDER The meeting was called to order by Rose at 7:05 pm.
- II. INTRODUCTIONS
Present at the start of the meeting were commission members Shaw, Ritter, Kasmann, Rose, and Suhler. Rose shared that commissioner Barbara Jefferson passed away unexpectedly. The Commission had a moment of silence for Jefferson.
- III. APPROVAL OF THE AGENDA
Motion to approve the agenda: Shaw
Motion to 2nd: Ritter
Motion passes: 5:0
Not voting: Fletcher and Willoughby
- IV. APPROVAL OF MINUTES
Motion to approve the draft March 15th, 2023 minutes: Kasmann
Motion to 2nd: Shaw
Motion passes: 5:0
Not voting: Fletcher and Willoughby
- V. SPECIAL ITEMS
Sunshine Law Presentation: Assistant City Counselor Earl Kraus presented information about Sunshine Law and then answered questions from the Commission regarding the presentation.
- VI. OLD BUSINESS
CDBG, HOME, and CDBG-CV Update – Estimated Reallocation of FY 2021, FY 2022 Funds:
Deaver shared that the estimated amount of FY 2021 and FY 2022 funds to be reallocated is approximately \$813,000 for CDBG and \$45,000 for HOME.

Update on FY 2024 Community Development Needs Survey: Deaver shared that as of April 12 the survey has had 337 total responses, including 262 via BeHeard and 75 paper surveys returned from the Columbia Housing Authority.

FY 2023 Annual Action Plan: Deaver shared that the FY 2023 Annual Action Plan (AAP) details the funding allocations for FY 2023 funds previously approved by HCDC and City Council. There will be a public hearing at the next Council meeting for public comment on the AAP, and then it will be submitted to HUD.

Motion to approve the FY 2023 Annual Action Plan: Shaw

Motion to 2nd: Kasmann

Motion passes: 5:0

Not voting: Fletcher and Willoughby

VII. NEW BUSINESS

Upcoming Calendar Events – FY 2024 CDBG/HOME Application Timeline: Deaver reviewed the timeline for the FY 2024 and reallocation CDBG and HOME funds RFP and clarified that there will only be one RFP that will include both FY 2024 and reallocation funds. Shaw noted that HCDC may have a new commissioner join during the RFP process and suggested that if that happens, staff reach out to that person for training. Rose inquired about when Consolidated Plan meetings will be, staff shared that they will look into that schedule later this year.

FY 2024 CDBG and HOME Request for Proposals:

Motion to approve the release of the RFP: Kasmann

Motion to 2nd: Shaw

Motion passes: 5:0

Not voting: Fletcher and Willoughby

VIII. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF

Shaw shared that she attended the Building Inclusive Communities training offered by the City and that she would recommend it to other commissioners if it is offered again.

Rose shared that there is a Fair Housing Event tomorrow at 10:30am at Kinney Point.

IX. NEXT MEETING DATE

May 17, 2023 – HCDC Public Hearing for FY 2024 CDBG & HOME Public Projects, City Hall

X. ADJOURNMENT

Motion to Adjourn: Shaw

Motion to 2nd: Ritter

Motion passes 5:0

Not voting: Fletcher and Willoughby

The meeting was adjourned at 7:56 pm.