



Department Source: Public Health and Human Services

To: City Council

From: City Manager & Staff

Council Meeting Date: June 5, 2023

Re: Workforce contract

Executive Summary

An ordinance authorizing the City Manager to sign the Workforce Contract between the City of Columbia, MO and the Missouri Department of Health and Senior Services ending June 30, 2024 in an amount not to exceed \$516,393.71; appropriating funds and authorizing an amendment to the City of Columbia Classification and Pay Plan 2023.

Discussion

The Workforce Contract is to establish, expand, train, and sustain the public health workforce to support jurisdictional COVID-19 prevention, preparedness, response, and recovery initiatives.

With these funds, Public Health and Human Services (PHSS) will hire personnel to build capacity to address public health priorities deriving from COVID-19. Personnel authorized under this contract can range from senior leadership positions to early career or entry level positions. PHHS requests to hire 1.0 FTE Medical Billing Clerk. This creates much needed redundancy and will allow for increased medical billing and reimbursement.

PHHS will also reorganize services under a new division: Planning and Promotion. This reorganization will centralize a majority of all PHHS grants into one division and will reassign a 1.0 FTE Public Health Planning Supervisor to a Public Health Planning Manager and add 1.0 FTE Senior ASA position. This centralization allows for additional oversight for all grant invoices and reporting and assures accountability for state, federal, and private foundation funding. All personnel related costs will be funded by the Workforce Contract and through the elimination of the existing Planning Supervisor position.

Another major focus of the Workforce Contract is to educate new and existing staff on a variety of public health topics. PHHS plans to use the funding for training and education on topics such as Epidemiology, Food Safety, Animal Control, postpartum support training, TB training, Healthy Family America home visiting training and more. Funding will also be used to make improvements to PHHS training rooms.

Fiscal Impact

Short-Term Impact: This is grant funding and will not impact the general fund.

Long-Term Impact: N/A



Strategic & Comprehensive Plan Impact

[Strategic Plan Impacts:](#)

Primary Impact: Organizational Excellence, Secondary Impact: Inclusive Community, Tertiary Impact: Not Applicable

[Comprehensive Plan Impacts:](#)

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

Legislative History

Date	Action
N/A	This is a new contract

Suggested Council Action

Should the Council agree with staff recommendations, an affirmative vote is in order.