



A CIVIL GROUP

CIVIL ENGINEERING - PLANNING - SURVEYING

Letter Agreement for Engineering & Surveying Services

May 1, 2023

Columbia Community Land Trust
C/O Jake Amelunke
Via: EMAIL Jacob.amelunke@como.gov

Re: Proposal for Maintenance Easement and Legal Description Cullimore Cottages

Thank you for the opportunity to provide this letter agreement by and between A Civil Group, LLC, herein after referred to as "the engineer" and Columbia Community Land Trust, herein after referred to as "the client" to provide the following service(s).

Surveying and Base Map

1. Research & Utility Locate
2. Locate Monuments, Set Site Control and Benchmarks
3. Field Boundary
4. Boundary Calculations
5. Base Map Drafting
6. Set Irons in the Field

Our fee to complete all the services described in the Agreement for Engineering and Surveying Services will be a lump sum of \$2,720.00. Additional services will be billed at our hourly rate schedule effective at the time of service, unless otherwise agreed. This letter agreement is subject to the attached standard terms and conditions.

Progress payments are billed monthly with full payment required 15 days of the date of invoice, failure to meet this requirement may result in work stopping on the project and interest fees. Additional work outside of the provided scope of work will be completed for additional compensation and will be billed separately so that all parties can account for the time involved.

If approved please sign and return to our office via email (office@acivilgroup.com), or mail one copy to the address shown below. If you have any questions, please do not hesitate to contact our office at 573-817-5750 or by email. We appreciate the opportunity to provide this proposal.

A Civil Group, LLC

By: _____
Jay Gebhardt, PE, PLS Date:

Jake Amelunke Date
Columbia Community Land Trust

Enclosure: Standard Terms and Conditions

CC: File

3401 Broadway Business Park Ct, Suite 105 Columbia, Missouri 65203
PHONE: 573-817-5750 FAX: 573-817-1677 EMAIL: office@acivilgroup.com