



Department Source: City Clerk

To: City Council

From: City Manager & Staff

Council Meeting Date: November 27, 2023

Re: Resolution to Appoint a Ward 2 City Council Member

## Executive Summary

Per the City Charter, the City Council is to appoint a Ward 2 City Council Member due to the vacancy created by the resignation of Council Member Andrea Waner, which was effective November 22, 2023.

## Discussion

On October 2, 2023, Council Member Andrea Waner indicated she would resign her position as the Ward 2 Council Member effective November 22, 2023. Per Section 9 of the City Charter, "each vacancy in any elective office shall be filled by the council for a period running to the next regular election, unless such period exceeds one year." Since Council Member Waner's term was to end in April 2024, the vacancy created by this resignation "shall" be filled by the Council.

At the October 2, 2023 meeting, an application process was suggested as the process to identify people who might be interested in serving the remainder of Council Member Waner's term. On October 10, 2023, a press release was issued notifying the public that the application was available online and in the City Clerk's Office, and that the deadline for submission of an application was 5:00 p.m. on November 13, 2023. A reminder press release was issued on November 6, 2023.

At the November 20, 2023 meeting, the Council asked for a special meeting to be held on November 27, 2023, and for a resolution to be brought forward that would allow them to appoint someone upon making a decision.

Eight people have applied and they are as follows:

Susan Renee Carter

Rachel Proffitt

Lisa Evelyn Anne Meyer

William E. Moyes

Cornellia Williams

Frederick Saffold

Robert Schreiber III

Lucio Martino Bitoy IV

All are residents and qualified voters of Ward 2 as required by Section 6 of the City Charter, and their applications are attached.



## Fiscal Impact

Short-Term Impact: N/A

Long-Term Impact: N/A

## Strategic & Comprehensive Plan Impact

### [Strategic Plan Impacts:](#)

Primary Impact: Not Applicable, Secondary Impact: Not Applicable, Tertiary Impact: Not Applicable

### [Comprehensive Plan Impacts:](#)

Primary Impact: Not Applicable, Secondary Impact: Not applicable, Tertiary Impact: Not Applicable

## Legislative History

Date	Action
October 2, 2023	At the Council Meeting, Mayor Buffaloe read a statement from Council Member Waner indicating she would resign her position effective November 22, 2023, and suggested an application process to help determine who should be appointed to fill the remainder of Council Member Waner's term.
October 10, 2023	A press release was issued informing the public as to how to access the application and of the deadline to apply if interested in serving the remainder of Council Member Waner's term.
October 16, 2023	At the Council Meeting, Mayor Buffaloe informed the public of the fact the City Clerk's Office was accepting applications.
November 6, 2023	A second press release was issued reminding the public of the deadline to apply.
November 13, 2023	This was the last day to submit an application for consideration.
November 20, 2023	At the Council Meeting, the Council asked for a special meeting to be held on November 27, 2023, and for a resolution to appoint a new Ward 2 Council Member to be brought forward at that meeting.

## Suggested Council Action

The Council should adopt the resolution after amending it to include who they wish to appoint.