

Introduced by _____

First Reading _____

Second Reading _____

Ordinance No. _____

Council Bill No. B 321-23

AN ORDINANCE

amending the Annual Budget Appendix - Authorized Full Time Equivalent (FTE) position identification summary for the Finance Department and Police Department by adding and deleting positions; amending the FY 2024 Classification and Pay plan by adding, closing, reassigning, and retitling classifications; amending Chapter 19 of the City Code relating to unclassified service positions; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The FY 2024 Annual Budget Appendix – Authorized Full Time Equivalent (FTE) position identification summary adopted by Ordinance No. 025477 is amended by adding and deleting positions in the Finance Department and Police Department as follows:

Finance Department

Administration (1010)

...

1400 – Administrative Technician 0.00 FTE

1206 – Payroll Technician 1.00 FTE

...

Accounting (1020)

...

1203 – Accounting Assistant 40.00 9.00 FTE

...

Office of Budget and Management (1060)

...

6604 – Budget Analyst 0.00 FTE

6603 – ~~Senior~~ Budget Analyst II 3.00 FTE

6601 – Budget Analyst I 0.00 FTE

Police Department

Administration (2110)

4801 – Public Information Specialist	2.00 FTE
3007 – Police Chief	1.00 FTE
<u>3006 – Deputy Police Chief</u>	<u>1.00 FTE</u>

...

2998 – Communications and Outreach Supv	1.00 FTE
<u>2997 – Administrative Services Manager</u>	<u>1.00 FTE</u>
<u>2994 – Police Policy and Research Specialist</u>	<u>1.00 FTE</u>
1400 – Administrative Technician	0.00 FTE
4022 – Assistant to Police Chief	1.00 FTE

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1004 – Administrative Technician II	4.00 <u>5.00</u> FTE
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Operations (212x)

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3010 – Police Lieutenant – CPLA	4.00 <u>5.00</u> FTE
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2996 – Patrol Administrative Supervisor	1.00 FTE
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Special Services (214x)

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3000/3001 – Police OIT/Police Officer – CPOA	1.00 FTE
<u>2993 – Police Records Management System Administrator</u>	<u>1.00 FTE</u>

...

SECTION 2. The FY 2024 Classification and Pay Plan adopted by Ordinance No. 025448 is amended by adding, closing, reassigning, and retitling classifications as follows:

ADDED CLASSIFICATIONS:

2997 – Administrative Services Manager	Grade 112	Exempt
6601 – Budget Analyst I	Grade 109	Exempt
3006 – Deputy Police Chief	Grade L3	Exempt
1206 – Payroll Technician	Grade 105	Non-Exempt

2994 – Police Policy and Research Specialist	Grade 110	Non-Exempt
2993 – Police Records Management System Administrator	Grade 109	Non-Exempt

CLOSED CLASSIFICATIONS:

1022 – Assistant to the Police Chief	Grade 111	Exempt
2996 – Patrol Administrative Supervisor	Grade 109	Exempt

REASSIGNED CLASSIFICATIONS:

1.00 FTE	1203 – Accounting Assistant	Grade 104	Non-Exempt
	to:		
	1206 – Payroll Technician	Grade 105	Non-Exempt
1.00 FTE	1022 – Assistant to the Police Chief	Grade 111	Exempt
	to:		
	2997 – Administrative Services Manager	Grade 112	Exempt
1.00 FTE	2998 – Communications and Outreach Supervisor	Grade 109	Exempt
	to:		
	4801 – Public Information Specialist	Grade 107	Non-Exempt
1.00 FTE	2996 – Patrol Administrative Supervisor	Grade 109	Exempt
	to:		
	1004 – Administrative Technician II	Grade 105	Non-Exempt

RETITLED CLASSIFICATION:

6603 – Senior Budget Analyst
to:
Senior Budget Analyst II

SECTION 3. Chapter 19 of the Code of Ordinances of the City of Columbia, Missouri, is hereby amended as follows:

Material to be deleted in ~~strikeout~~; material to be added underlined.

Sec. 19-4. Definitions.

As used in this chapter, the following terms shall have the meanings indicated in this section:

...

Unclassified service. The following offices and positions are in the unclassified service: All department heads; all assistant department heads; deputy city manager; assistant city manager; deputy city counselor; prosecutor; assistant city counselor; internal auditor; sustainability manager; assistant fire chief; deputy fire chief; assistant police chief; deputy police chief; deputy city clerk; city management fellowship; trust administrator;

cultural affairs manager; municipal court administrator; deputy court administrator; engagement and public communications manager; customer service manager; diversity, equity and inclusion administrator; creative services and marketing manager; assistant to the city manager; ~~administrative services manager assistant to the police chief~~; constituent services and legislative affairs administrator; engagement coordinator.

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SECTION 4. This ordinance shall be in full force and effect from and after its passage.

PASSED this _____ day of _____, 2024.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor