



Department Source: Public Works

To: City Council

From: City Manager & Staff

Council Meeting Date: November 21, 2016

Re: Authorizing an Agreement with Simon Oswald Associates for Architectural/Engineering Services related to the Columbia Police Department Building Renovation Project

Executive Summary

Staff is requesting Council authorize the City Manager execute a professional architectural/engineering services agreement with Simon Oswald Associates related to the renovation of the Columbia Police Department facility located at 600 E. Walnut Street. The project includes security upgrades, ADA compliance improvements, renovation of building space and equipment replacement. A public hearing was held on June 20, 2016.

Discussion

At the June 20, 2016 Council meeting, staff was directed to move forward with renovations and equipment upgrades to the Columbia Police Department (CPD) facility located at 600 E. Walnut Street. The building was constructed in 1978 and was partially renovated in 1985, and again in the late 1990's. This renovation project coincides with Joint Communications vacating the facility in February of 2017, and the need to renovate that existing space to fit the needs of CPD.

The Purchasing department initiated a formal Request for Quotations for design services and Simon Oswald Associates (SOA) was chosen based on their qualifications and experience. The scope of work for this project includes preliminary design and programming, basic architectural and engineering services, preparation of construction documents, bidding and negotiations for the construction of the project, and construction administration services. The agreement is for a not to exceed amount of \$95,000 and will be paid from CPD's Downtown Police Building Renovation Capital Improvement Project account. The project is scheduled for construction during the spring of 2017.

Fiscal Impact

Short-Term Impact: The agreement with SOA is for a not to exceed amount of \$95,000.00 and will be paid from CPD's Downtown Police Building Renovation Capital Improvement Project account.

Long-Term Impact: The public hearing estimate for the project cost is \$795,000.00 and will be paid from CPD's Downtown Police Building Renovation Capital Improvement Project account.



Vision & Strategic Plan Impact

Vision Impacts:

Primary Impact: Community Facilities & Services, Secondary Impact: Secondary, Tertiary Impact: Tertiary

Strategic Plan Impacts:

Primary Impact: Public Safety, Secondary Impact: Secondary, Tertiary Impact: Tertiary

Comprehensive Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Secondary, Tertiary Impact: Tertiary

Legislative History

Date	Action
06/06/2016	R62-16 – Setting a public hearing for 6/20/16 for construction of improvements to the CPD facility located at 600 E. Walnut Street, including security upgrades, ADA compliance improvements and renovation of building space and equipment replacement

Suggested Council Action

Authorize a professional architectural/engineering services agreement with Simon Oswald Associates (SOA) related to the renovation of the Columbia Police Department facility located at 600 E. Walnut Street.