

**Planning and Zoning Commission Work Session Minutes**  
**January 19, 2017**  
**Conference Room 1-B - 1<sup>st</sup> Floor City Hall**

**ATTENDANCE:**

Members Present: Burns, Harder, MacMann Rushing, Stanton, Strodman, Toohey

Members Absent: Loe, Russell

Staff: MacIntyre, Palmer, Teddy, Zenner

Guests: None

**ADJUSTMENTS TO AGENDA:**

None

**TOPICS DISCUSSED – New Business**

- Building Permit Report

Mr. Zenner provided the December 2016 building permit reports to the Commissioners for information purposes. He explained the calendar year to date (CYTD) spreadsheets. Mr. Zenner noted that if the Commission desired more detailed information regarding the permit reports he would be happy to ask a representative from the BSD Division to join our next meeting.

- Smart Growth Conference

Mr. Zenner indicated that the travel arrangements for the Conference were approved and once staff had received the travel advances attendees would be contacted to pick up their money and instructions for what to return with to ensure proper close-out of the travel.

**TOPICS DISCUSSED – Old Business**

Mr. Zenner gave a brief overview of the potential work projects that the Commission may be engaged in the coming months. He noted that staff was working with the Law Department to completed its final editing of the UDC prior to its introduction to the City Council on February 6. He noted that topics to be covered in the near term would include the Infrastructure Scorecard, the Comp. Plan Implementation Scorecard, and the outstanding issues with the UDC such as comprehensive rezoning, conditional/use-specific standard conversions, and other tasks assigned by the Council per recommendations of the Commission. Mr. Zenner noted that the other departmental staff would slow be reintroduced into the Commission work session line up to cover these topics.

**ACTION(S) TAKEN:**

Work session minutes from January 5 were approved without modification. No votes or motions were made. Meeting adjourned approximately 6:55 p.m.