

TO: CATSO Technical Committee

FROM: CATSO Staff

SUBJECT: Item 5 - Proposed Amendment to the CATSO FY 2018 Unified Planning Work Program

DATE: November 1, 2017

Attached is a proposed amendment to the approved CATSO FY 2018 UPWP document. The amendment is for the addition of the purchase of the Urban Sim-Urban Canvas Modeler software to facilitate the updating of the travel demand modeling for the CATSO Long-range transportation plan.

Staff anticipates that this project will be implemented with the current approved FY 2018 UPWP budget allocated for long-range transportation planning. Should it be necessary, funds from other work activity categories could be utilized to cover the cost of the software purchase.

The attached summary describes the project. The software subscription for one year is \$9,600, and additional funds in the range of \$5,000 to \$10,000 are anticipated for related contract data work by Urban Sim staff to enable Urban Canvas Modeler to work with the TransCAD modeling software.

### ***Suggested Technical Committee Action***

After review and any suggestions members may have for revisions, the Committee may forward the UPWP amendment to the Coordinating Committee for their formal review with a recommendation for approval. The Coordinating Committee will hold a public hearing on this proposed amendment at their November 13, 2017 special meeting.