

Planning and Zoning Commission Work Session Minutes
May 10, 2018
Conference Room 1-B - 1st Floor City Hall

ATTENDANCE:

Commission Members Present: Burns, Harder, Loe, MacMann, Rushing, Strodman, Stanton, Toohey
Commission Members Absent: Russell
Staff: Bacon, Teddy, Zenner
Guest(s): None

ADJUSTMENTS TO AGENDA: None

TOPICS DISCUSSED

New Business:

- **Planning Commission CIP Council Memo Review**

Mr. Zenner introduced the topic and noted that following the meeting tonight he would submit either the letter currently prepared or an edited version to the Finance Department as requested. Chairman Strodman went over each of the specific recommendations for Council's consideration and asked if there was feedback. He explained what the impetus was for each of the recommendation actions based on his attendance at the last work session.

There was general discussion on each of the proposed actions. Commissioners felt that Action #4 of the proposed letter needed to be revised to include the word "coordinate" relating to the prioritization of other CIP projects located in city-wide planning documents. The change would result in the revised memo indicating a need to "evaluate, incorporate, and coordinate the prioritization of capital projects ...".

Additionally, Commissioners indicated a desire to revise Actions #5 and #6 by rewording and expanding them. A new Action # 7 was added which in essence reworded original Action #6. Action #5 was proposed to be shortened to have its focus on the reallocation of funding sources to promote sidewalk connectivity along major corridors. Action # 6 was revised to focus on identification of pedestrian routes providing connectivity to residential development to other services (the former second point of original Action #5).

Having offered their recommended changes to the memo, Mr. Zenner noted that a revised version would be prepared for the Chairman's signature. Mr. Zenner confirmed with Commissioners the wording of each change and thanked them for their input.

- **Mayor's Task Force on Climate Action & Adaptation Planning**

Chairman Strodman introduced the item and gave a brief overview of the memo that was included in the Planning Commission's work session packet. He noted it was unclear on what type of information the Task Force was seeking. He asked Mr. Zenner if he could explain or expand on what the Commission was being asked to contribute. Mr. Zenner noted that he was not clear on what specifically was sought, but noted that the Commission's input related to how proposed development may influence climate change and how changes in the development process could assist in addressing that change were likely something that could assist the Task Force. Mr. Zenner further noted that the Task Force appeared to be seeking input from a diverse stake-holder group in preparation for its upcoming May 22 kick-off meeting. He also noted that Ms. Bacon was going to assist in the development of the plan at the request of the City's Sustainability Manager.

There was general Commission discussion based on Mr. Zenner explanation of what was believed to be sought from the Commission. Commissioners indicated a willingness to participate in the review process of the future plan as it was developed. Ms. Bacon indicated that the Task Force had approximately 8-months in what to complete the plan.

Comments were made that some of the issues that lead to climate change are a result of the intersection of creating affordable housing and density. The Commissioners felt that if policy recommendations were going to be an out-growth of the Task Force's work, such policies should look at an "options-based" approach for reducing climate impacts verses a "one-size" fits all approach. There was also discussion that potential recommendations made by the Task Force could lead to regulatory amendments within the UDC.

Commissioners asked that staff bring back additional information on the level of input the Task Force was seeking. Mr. Zenner indicated that Ms. Bacon would be the lead planner on this effort and would bring back additional information when it was available. It was suggested that potentially the Task Force Chairman or the City's Sustainability Manager could provide a presentation to the Commission on its goal with the plan. Staff indicated they would see what could be arranged.

Old Business -

There were no Old Business items discussed.

ACTION(S) TAKEN: April 19, 2018, minutes were approved. No other votes or motions were made.

Meeting adjourned approximately 6:50 p.m.