

Minutes

Columbia Community Land Trust Organization Board

701 East Broadway, Columbia MO

July 10, 2018

BOARD MEMBERS

PRESENT

Jerry Dowell
Anthony Stanton
Alex LaBrunerie
Susan Maze

BOARD MEMBERS

ABSENT

Paul Prevo
Shirley Rhoades

CITY STAFF PRESENT

Randy Cole
Darcie Clark

I. CALL TO ORDER

The meeting was called to order at 6:58 pm.

II. INTRODUCTIONS

III. APPROVAL OF AGENDA

Staff memo: Discussed throughout the course of the meeting.

Dowell proposes that the Motion to go into closed session and the Reports be moved to after the approval of the minutes because the board must discuss those topics, and members of the board may not have enough time to stay for the whole meeting.

Motion to approve the agenda as amended: Dowell

Motion to 2nd: LaBrunerie

Not voting: Rhoades and Prevo

Motion Passes: 4:0

APPROVAL OF MINUTES

Motion to approve the minutes: Stanton

Motion to 2nd: Maze

Not voting: Rhoades and Prevo

Motion Passes: 4:0

IV. MOTION TO GO INTO CLOSED SESSION

Motion to go into closed session: Dowell

Motion to 2nd: Stanton

Roll Call Vote:

Dowell: Yes

Stanton: Yes

LaBrunerie: Yes

Maze: Yes

Motion to out of Closed session: Dowell

Motion the 2nd: Stanton

Roll Call Vote:

Dowell: Yes

Stanton: Yes

LaBrunerie: Yes

Maze: Yes

V. Reports

Treasurers Report: LaBrunerie says that at this time the finances look good.

Motion to approve the Treasurers Report: Dowell

Motion to 2nd: Stanton

Not Voting: Rhoades and Prevo

Motion Passes: 4:0

VI. Old Business

Lynn Cottages Final Payout: Cole proposes a new policy for the final payoff be reviewed and reconciled by an accountant, and then review and approval by the board. This would be in addition to a full invoice by the developer. The final payout for R. Anthony Development is \$6,468.62.

Motion to approve the final payout: Dowell

Motion to second: Stanton

Not voting: Rhoades and Prevo

Motion Passes: 4:0

Motion to approve the new policy for final payout: Dowell

Motion to 2nd: Stanton

Not voting: Rhoades and Prevo

Motion Passes: 4:0

VII. New Business

QuickBooks Subscription: The renewal of the subscription is \$430 for another year.

Motion to approve the QuickBooks Subscription: Dowell

Motion to second: LaBrunerie

Not voting: Rhoades and Prevo

Motion Passes: 4:0

Grounded Solution National Conference: Cole shares the estimated cost of travel to Pittsburgh for three board members. The board discusses potentially amending the budget. Cole plans to apply for a scholarship to send a board member to the conference.

Burlington Associates Proposal: Dowell has some changes the proposal. He proposed the CCLT utilizing Mike Brown for certain aspects and the City utilize him for others. Cole recommends contracting Mike Brown for the first section of the proposal and discussing later if the board needs Brown for additional consulting later.

Motion to approve the first section of the Burlington Associates

Proposal: Dowell

Motion to second: Stanton

Not voting: Rhoades and Prevo

Motion Passes: 4:0

VIII. Old Business

N. 8th Street Work Plan Overview: Cole shares a work plan that shows all of the steps that Cole will be working on for the N. 8th project in an effort to be transparent. Cole says that he is working with Crocket to have the concept ready prior to the neighborhood meeting. Storm water, access for roads etc. will be included. Cole discusses he and the board both need to stay mindful that there are many great and innovative ways to do things, however cost is a concern. Cole would like the projects to be completed and successful. Dowell shares that he would like the other options or innovative ideas to run through Cole to see if there are resources. Maze shares that storm water management is a huge need and the neighborhood is very concerned about it. She shares that the neighborhood is happy to look at state funds as well to make sure that this need is addressed. Cole shares that with these projects his hope is to always go above and beyond requirements, but to also make sure that the projects will be completed.

New Business:

Fundraising Discussion Continued: Dowell shared that he thought the

donation thank you letter was perfect with a small to change to include that the date that the donation as received on.

Motion to approve the letter: LaBrunerie

Motion to 2nd: Stanton

Not voting: Rhoades and Prevo

Motion Passes: 4:0

The board decided to review the acceptance for gifts of real estate and discuss it again at the next meeting.

Dowell hands out an overview of fundraising plans and handed out information regarding ways to do so. He discusses the idea of memberships for donations, and keeping in mind the capacity to handle the fundraising aspects such as hiring individuals. Dowell shares that he would like the board to participate in contributing to the CCLT.

- IX. GENERAL COMMENTS BY PUBLIC, MEMBERS AND STAFF
None.
- X. NEXT MEETING DATE
August 14th, 2018
- XI. ADJOURNMENT
The meeting was adjourned by Dowell at 7:24 pm.