

Columbia CAAP -- Draft Agenda for Public Workshop #2

Draft 10/22/18

Meeting Purpose

1. Inform and educate participants on the planning progress to date
2. Gather input from the community on the relative priority of mitigation and adaptation measures

Agenda

Nov. 28, 5:30-7:30 pm at City Hall

Set up from 4:00-5:30

5:30-6:00 Intro presentation (30 minutes)

- **Mayor Treece (4 min):**
 - Welcome
 - Urgency of mitigating and adapting to climate change in Columbia.
 - Welcoming people to participate.
- **Barbara Buffaloe (3-4 min)**
 - What we have heard in the survey and through other channels.
- **Jay Hasheider, Task Force Chair (3-4 min)**
 - What the Task Force has been working on since the May public meeting.
 - How we used public input during the May event and the public survey to refine CAAP strategies, actions, and priorities.
- **Sheila Shockey (4 min): Overview of Workshop**
 - How the workshop will work; what is in each room.
 - Encouraging people to make pledges.
 - Encouraging kids to participate in the kids' activity.
- **Nikki McGruder (3 min): Social equity**
 - Reminding people to think about the impacts of the different proposed strategies and actions on different populations in Columbia
- **Lightning presentations by each Task Force member who will be facilitating a focus area breakout space. (2 minutes each)**
 - Complete one of these sentences:
 - "Something that might surprise you about this focus area is...."
 - "A example of an action we particularly want your feedback on is..."
 - "An interesting thing I have learned about this focus area through this planning process is..."
 - "We have a unique opportunity in this area to..."
 - A welcome to join them in that room.

6:00-7:30 Open house with focus area tables in the Council Chambers and 3 conference rooms

Rooms

- Open-house style, where people can come and go as they like, with focus areas in different rooms.
- We are looking for feedback on proposed actions, especially those currently in the “priority” category. This will help inform the scoring and also decisions about what to keep in the “priority” category or what to move between “priority” and “other” (in either direction). We’ll have posters and paper with ways for people to vote and comment.
- Having conversations with people about what they think, what questions they have, what they are most excited about, what they are concerned about.
- Task Force facilitators will also write down any common questions that they can’t answer on the spot, any new action ideas that the Task Force hasn’t already discussed, etc.
- Note that we are not specifically looking for *new* action ideas (we have a long list already and got public input on ideas at the first workshop) but we are definitely open to hearing any new action ideas that people want to share.

Room	Focus area
Council Chambers	Transportation Housing, buildings, and development
1A	Energy
1B	Solid waste Wastewater
1C	Health, safety, and well-being
Old side	Natural resources Water supply and quality

Lobby

- Welcome table with handouts and comment cards – *we’ll need someone staffing this, could be a Task Force member or City staff person*
- Make-a-pledge display/activity (to encourage individual action, something highly visual that could later be displayed elsewhere)
- Table with refreshments here

Old Lobby

- Kids activity

Old Side

- 1 focus area (discussed Natural Resources on the call)

Council Chambers

- Presentation here during the first half hour
- 1-2 focus areas can meet here, after the presentations

Conference rooms (1A, 1B, 1C)

- 3-5 focus areas

Meeting Handouts:

1. Handout for all attendees with:
 - Workshop schedule
 - Breakout room topics and locations
 - Web link
 - What are some things you can do? (including link to tool to measure carbon footprint)
2. Comment cards
3. A few copies of vulnerability assessment fact sheets? (Does City have some left over?)
4. Copies of strategies and actions, by focus area (20 copies per focus area?)
5. For each facilitator:
 - a. Discussion questions
 - b. Copies of strategies and actions

Posters:

1. Poster boards from first public workshop, for reference (vulnerability assessment overviews, focus area/sector overviews)
2. Posters with priority actions, photos, and way for people to note for each action if they love it/like it/aren't sure/don't think it's for us. Also Kraft paper to put on a table for people to write comments about why.
3. Make-a-pledge display for the lobby – set it up so people get a reminder later (we collect and mail them)