

Transaction Calendar

As of November 1, 2018

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[City of Columbia]

[Water Bond Issue]

[Series Designation]

Proposed Water Bond Issue Transaction Calendar

Date	Activity	Parties
Month 1		
January 7, 2019	Circulate Distribution List and Finance Calendar	FA
	Circulate Term Sheet and draft Underwriter RFP	FA
	Circulate draft Resolution	BC
January 22, 2019	Governing Body approves Sale Resolution	Issuer
	Release Underwriter RFP	FA
	Comments due on first draft of Bond Documents and POS	All
Month 2		
February 4, 2019	Circulate second draft of Bond Documents and POS	BC
	Responses to Underwriter RFP Due	
	Circulate first draft of Bond Documents and POS	BC
	Submit packet to Rating Agency	FA
	Provide review of RFP Responses	FA
February 11, 2019	Select Underwriter	Issuer
	Comments due on second draft of Bond Documents and POS	All
February 18, 2019	Rating Agency Call	Issuer, FA
	Circulate third draft of Bond Documents and POS	BC
	Comments due on all draft documents	All
March 4, 2019	Governing Body Approval of the Preliminary Official Statement	Issuer
	Print and Distribute POS	Printer
	Pricing of Series [_____] Bonds	All
Month 3		
March 11, 2019	Print Final Official Statement	Printer
March 18, 2019	Prepare and route Closing Memorandum	FA
March 25, 2019	Closing	All

Legend

Issuer	[Name of Municipal Government]
FA	Financial Advisor
BC	Bond Counsel